# Full User Guide

User Guide as of March 28 2022 Hello and welcome to In Your Pocket, your Accessible Media Device and service powered by Real Sam. You can call it Pocket for short.

We have help in the following areas:

- 1. Quick Start
- 2. Introduction to In Your Pocket
- 3. Device Management
- 4. <u>Communication Features</u>
- 5. <u>Entertainment Features</u>
- 6. <u>Assistance Features</u>
- 7. Troubleshooting and Tips
- 8. <u>Phrases To Try</u>
- 9. Privacy Policy and Terms and Conditions

# **Quick Start**

In Your Pocket has a variety of interesting features available to you, here is a quick list of things you can try to get started:

To listen to a book you can say **read me a book**, from here you will be given a list of book sources to choose from, and then a list of available books for you to browse. You can also search for books by saying something like **Find books by Louisa May Alcott** or **Find books with title Little Women**.

Similarly you could say **List podcasts** or **Which newspapers** or **which magazines do you have?**, or you could ask to **Listen to radio** to browse through all the available podcasts, newspapers, magazines and radio stations available to you.

You could also try using your device to make a call by saying something like **Call 0 7 1 2 3 4 5 6 7 8 9**. While in the call you can use the touch screen to turn speaker mode on or off, and you can press the lock button to hang up the call.

You can also ask Pocket other questions such as **what is the time?** or **What is the weather in London?** .

Pocket also has a screen lock function, which allows you to **lock** and **unlock** your device. When your device is locked you will be unable to press the talk buttons, this can be helpful when you want to avoid inadvertently pressing the talk button. To lock your device, hold down the lock button for approximately 3 seconds, after which Pocket will say **locked**. To unlock your device, repeat the same process by holding down the lock button for a few seconds, your device will tell you that it is **unlocked**. More information on this function is available in the **Locking and unlocking your device** section of the user guide If you press the talk button and Pocket does not respond, it could be because your device is locked. To check if this is the case, try to lock and unlock your device.

These are only a few of the many features available to you when using In Your Pocket, you can learn more about the other features by listening to the different sections of the user guide.

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# **Introduction to In Your Pocket**

Here are a few articles to help you get started using your In Your Pocket.

- <u>Whats in the box</u>
- <u>Describing the Device</u>
- <u>Starting Up and Description of Buttons</u>
- <u>Navigating Lists</u>
- <u>Accessing the User Guide</u>
- <u>Accessing the Touch Screen Menu</u>
- Locking and Unlocking Your Device

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# **Comprehensive List of Commands**

#### **Finding a Book**

• List books or Read books or Play books or Find books or What books are available or Which books do you have . Causes Pocket to read out the whole NLS catalog list.

• **Bookshelf** or **My books** or **Play my books** or **My bookshelf** . Causes Pocket to read out your default bookshelf

• **List my books** or **Go to my bookshelf** or **List my favourite books** . Causes Pocket to read out your bookshelf list

• **Recent books** or **Recent** or **Go to recent books** or **List recent books**. Causes Pocket to read out a list of the last books you have read, with the most recently read first in the list.

• Search for books with title The War of the Worlds or Play The War of the Worlds or Find books titled The War of the Worlds or Read me a book with title The war of the Worlds . Causes Pocket to search for books by title.

• Search for books by J K Rowling or Find books by J K Rowling or List books by author J K Rowling or Play me a book with author J K Rowling or Read me a book by author J K Rowling . Causes Pocket to search for books by author.

• Search books about the Second World War or List books about the second world war or Find books about the second world war or Read me a book about the second world war . Causes Pocket to search for a term in the MARC record, that is, title, author, annotation, subject.

• Search books with subject war or Find books with genre action or List books of genre romance or Read books classified as adventure or Play books of type science fiction . These are examples of searching by subject.

• **Find books about the Watergate by Bob Woodward** or **Search for books about dogs** or **List books about cats** or **Read me books about war**. These are example searches by subject and author.

• **Find non-fiction books about Mars** . This is an example search about book type and subject.

• Search for books about aliens of genre science fiction or List books about cars classified as action .

• **Books about the second world war** then ask again to refine the result **about North Africa** and can refine again with **by Rick Atkinson** and should return and automatically select An Army at Dawn.

• Find books read by Stephen Fry or Search for books narrated by Stephen Fry or Read me a book narrated by Stephen Fry or Play me a book narrated by Stephen Fry . These are example searches for a certain narrator.

• When browsing books you can say **Add number 2 to bookshelf** to add the second item on the list to your bookshelf.

• Once you have selected a book you can say **Add to bookshelf** to add it to your bookshelf.

• When browsing your bookshelf or recent books, you can say **Delete number 3** to remove the third item in the list.

#### **Playing a Book**

Commands for playback once a book is selected.

• **Play** or **Restart** or **continue** or **resume**. Causes Pocket to play current book.

• **Play fast** or **Play extremely fast**. These are options to quicken the audio speed of the selected book. Other options include very fast, or extremely fast, or slow, or very slow, or slower, or faster. Say **Play normal** to return to default speed.

• **Play faster** or **Play slower** . These commands will increase or decrease the audio speed of the selected book by a level.

• **Set play speed to very fast** . This command will set a books play speed to the given speed. Other options include very fast, or extremely fast, or slow, or very slow, or slower, or faster. Say **Set play speed to normal** to return to default speed.

• **Set default play speed to very fast** . This command will set all books play speed to a given speed. Other options include very fast, or extremely fast, or slow, or, very slow.

• **Stop** . This command stops the current reading.

- **Pause** . This command pauses the current reading.
- **Resume** or **Continue** or **Resume book** or **Return to book** or **resume my last book**. Causes Pocket to resume book reading.
- **Position** or **Where am I?** . Causes Pocket to find, and tell you your location in the book you are reading.

• **Describe this book** or **Describe**. Causes Pocket to provide you with information on the currently read book, such as title, or author, and the structure of the book to help with navigation.

Navigation when playing books.

- **Beginning of book** or **Beginning**. Causes Pocket to jump to the start of the book.
- **End of book** or **End**. Causes Pocket to jump to the end of the book.

• **Table of contents** or **Contents** or **List contents**. Causes Pocket to list the table of contents of the current book. From here you can choose to listen to a certain chapter by saying something like **Play 3**.

• Using the types of sections listed when you ask the device to **Describe** a book, you can say for example **Next chapter** or **Next part** to navigate.

• **Next** or **Previous**. Saying this while reading a book will cause Pocket to jump to the next navigational point, that is, chapter or section, or article.

• **Set level 1** . This command changes the navigation level for the commands **next** or **previous** .

• **Jump forward 15 minutes** or **Jump backward 45 minutes**. Causes Pocket to move forward or backward in the book.

#### Lists

Commands for results of catalog search, bookshelf and table of contents within a book.

- **Yes** or **That one** . Command to select from a list while the list is being read out.
- **Play that one** while list is being read out will select and play the chosen book.

• **3** or **Number 3** or say the title of the book **War of the Worlds** . Commands for selecting from a list

- First or Last . This is the command to select the first or last book in the list.
- **Back** or **Go back**. This is the command to return to the previous dialog.
- **Pause** . This is the command to pause the audio.
- **Continue** or **Resume** or **Keep going** . These are the commands to continue the audio.

• **Repeat** or **Say that again** . These are the commands to get Pocket to repeat the most recently read out audio.

• **Next** or **Previous**. These are commands for moving forward or backwards 5 items in a list.

• **Jump forward 10** or **Back 10**. These are commands for moving forward or backwards by a given number of items in a list.

• **Next containing North Africa**. While searching for books, this command will cause Pocket to find the next book item in the list with the words North Africa in the title.

• **Next starting with B**. This command will cause Pocket to find the next item in the list starting with the letter B.

#### Device

• **Device info** - will provide information on your current device such as the IMEI and your NLS user identification and other handset related information.

- **Network status** will tell you your devices network connections and their signal strength.
- **Version** will provide the current device version you are on.

• **Upgrade Device** - will check for upgrades for your device and upgrade if there are any new versions available. Note your device automatically checks daily for upgrades.

• Battery or Check battery level - will tell you the current battery level for your device.

• **Setup WiFi** or **Configure WiFi** or **Configure wireless** - will start the configuration of your wifi.

• **Power off** or **Power down** - to power off your device.

• Set Speech Speed to very fast or Speech speed slow - changes the speech speed to the given speed. This does not alter book reading speed. Other options include very fast or extremely fast or slow or very slow or normal.

- **Speak slower** or **Speaker faster** to change the speech speed one level faster or slower.
- Change my speech speed will provide a list of speech speeds to choose from.

• **Change your voice** or **Change speaker** or **Different speaker** or **List speakers** - can select from multiple different voices to read lists and user guides. This does not change the book reading voices.

• **Screen very bright** or **Screen dim** - changes your brightness on your device. Other options include bright or dim or very dim.

- **Enable bluetooth** will turn on the bluetooth connection on your device.
- **Pair bluetooth** will search and find a bluetooth device to pair with.

• **Manage bluetooth** - provide a list of bluetooth options and can connect or disconnect or forget paired devices.

• **Disable bluetooth** - will turn off the bluetooth connection on your device.

• **Sleep in 20 minutes** or **Sleep in 2 hours** or **Sleep in 45 seconds** - this will place a timer for the book reader to go to sleep after a given amount of time.

• **Sleep** - book reader will immediately go to sleep.

#### Other

- **Repeat** . Causes Pocket to repeat the last utterance.
- **Cancel** . Causes Pocket to cancel the current audio.

• **Remind me in 20 minutes to turn off the radio**. Causes Pocket set an alarm for a given amount of time, with a given subject.

• What is the time? . Causes Pocket to tell you the time.

• **My name is Bob** . This is an example of setting the name the device will use to address you.

#### **Spelling Difficult Words**

Words that the speech recogniser finds difficult to understand can be spelt out in letters or words. An example finding books by Ralph Leighton.

• Books by Ralph spelt L. E. I. G. H. T. O. N. or Books by spelt library elephant india grapes house tony orange napkin - use the term spelt before spelling out the word to activate the spelling feature. Back to the Main Menu

# **Searching for books**

You can use In Your Pocket to browse available books or to search for specific books that you are interested in.

#### **Browsing for books**

In order to browse the available books, say **List books** or **Read books** or just say **Books**. In Your Pocket will then give you a list of available books which you can skim through until you find something that interests you.

You can select from a list by number. Just say something like, **Number 1** or **Number 4** or **The last one**. You can also interrupt the listing and say **That one** or **Yes** to select. Alternatively if you want to hear the next five books in the list you can say **Next**. Once you have selected a book your device will prompt you to say **play** or **add to bookshelf**.

Once Pocket has given you a list you can also ask it to jump to items within the list. For example, you could say **next starting with B** and Pocket will jump to the next item in the list starting with the letter B. You could also say something like **next containing ocean** to jump to the next item in the list which contains the word ocean.

It is important to note that when searching for the next book starting with a letter, Pocket will ignore articles and prepositions like **The**. For example if you asked for **next starting with B** Pocket may return a list including results such as **The blind mechanic**. Or alternatively if you asked for **next starting with T** your device will not list books which begin with **the**, instead it will list books where the main word in the title begins with T, such as **Treasure island**.

#### **Searching for books**

You can search for specific books using their title, saying something like **Find books with title Harry Potter and the Order of the Phoenix** or, **List books titled Little Women**.

You can also search for books by author, topic, or narrator, by saying things such as **Find books by John Green** or, **Search for books about aliens** or, **Find books read by Stephen Fry** or alternatively, **Find books narrated by Stephen Fry**.

If you are currently listening to one book, and want to find and switch to another, you can do this by first stopping the playback by saying **stop**, and then searching in the same way as described earlier, using phrases like **Find books with title dune**. You can then select a new book to listen to from the list of books provided.

#### **Refining your search**

When you are searching for books you can give extra information to help find the book you want. This extra information can be about topic, narrator, genre and more.

For example you could say **Find books by Dr.Seuss** which would result in a very long list of available books. To narrow down the search you could instead say **Find books by Dr.Seuss about cats** which would result in a more targeted list of books for you to choose from.

When you ask for books about a topic, you may get a large number of results. To narrow down the possibilities try refining your search by genre. For example instead of **Find books about the moon** you could say **Find books about the moon, of genre science fiction**.

You can also do this as multiple steps. For example, you could say **Find books by Wells** and listen to the first few books In Your Pocket provides. If the book you want to listen to is not in this list, you could then say something like **And about Aliens** to help narrow down the search.

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# **Browsing the book collections**

When you want to listen to a book using In Your Pocket you have a few options as to where you source this book from.

#### **NLS Catalog**

The NLS catalog includes over 115,000 collection of books for you to choose from. You can say **List books** or just, **Books** to start browsing now.

There are more instructions on how to browse and search for books available in the Searching for books section of this user guide.

#### **Recent books**

In Your Pocket will keep track of any books you have read in the recent books section. You can access this section by saying **Recent** or **Recent books**, when you do this, a list of your previously read books will be provided. Pocket will keep track of where you last stopped listening to any book, and when you select to play a book again, it will resume from where you last left off.

When you are browsing through your recent books, you can choose to remove books from this list by saying, for example, **delete number 3** to delete the third item from the list. Your device will prompt you to confirm that you want to delete the item before it does so.

#### Your bookshelf

Your BARD bookshelf contains books that have been added either by you using the BARD web page or your In Your Pocket, or alternatively by Libraries recommending a book that they believe you will enjoy. To access your bookshelf, say **Bookshelf** or **My books**.

To add a book to your bookshelf, say **add to bookshelf** while listening to the synopsis of the book. Alternatively, when provided with a list of books, you can add them to your bookshelf by saying **Add number 3 to bookshelf** or by interrupting the listing and saying **Add that one to favorites** .

When you are browsing through your bookshelf, you can choose to remove books from this list by saying, for example, **delete number 3** to delete the third item from the list. Your device will prompt you to confirm that you want to delete the item before it does so.

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# Navigating within books

When listening to a book there are a few things that you should know, to be able to navigate through the book with ease.

#### Pause, Stop, and Resume

When listening to a book, you can pause the reading at any time by pressing the talk button and saying **pause** .

To continue listening to a book you can say **continue** or, **resume** or, **play**.

To stop listening to a book you can say **stop**. When you stop listening to a book your device will remember where you are up to, and the next time you listen to the book, Pocket will continue from this point.

#### Jumping forwards and backwards

A very handy feature to learn is the jump feature.

While listening to an audiobook you can jump backward and forward. For example, to jump back by ten minutes, say **jump back ten minutes**. Or to jump forward 30 seconds, say **jump forward 30 seconds**. After jumping, In Your Pocket will tell you how far into the book you have progressed, as well as how much longer the book has to go.

#### Setting the reading speed

You can change the speed at which individual books are read to you. While listing to a book you can say **Play faster** or **Play slower** to change the speed relative to how it is currently being read out. You can also say things like **Play extremely fast** or **Play slowly** or **Play normally** to change the speed. Your device will remember the reading speed that you have set each book to, this means that you can set different books to different speeds. If you want to return to the standard playback speed say **Set playback speed to normal**.

You can also set a default speed for books to be read at, to do this say **Set default play speed to extremely fast** or **Set default play speed to slow** or to whichever speed you prefer.

#### **Navigating sections**

Most books will be broken down into different levels, the amount of levels a book has depends on the book.

For example, a book containing multiple stories, each with their own parts and chapters, may have 3 levels. These being; level 1 for stories, level 2 for parts and level 3 for chapters.

While listening to a book you can get a description of this break down by saying **Describe** . For example if you asked your device to describe the example book from before, it would say something along the lines of **the title of this audiobook is** "title", **author** "author name" **it is structured on 3 levels. At level 1 there are 5 stories. At level 2 there are 15 parts. At level 3 there are 60 chapters**.

You can use this information to help you navigate the sections within books. For the earlier example you could say **next chapter** or **previous part** or **next story**. You can use any of the

words given to you in this description to navigate within books.

You can also use this information to set or change your traversal level. The traversal level is the level by which you will jump if you say **next** or **previous**. To reiterate the example from earlier, a book containing multiple stories, each with their own parts, which contain chapters, may have 3 levels. These being; level 1 for stories, level 2 for parts and level 3 for chapters. In this example, you could set your traversal level to 1 by saying **set level to one** which would mean when you say **next** or **previous** you will move between the stories listed in level 1. Similarly if you set the traversal level to 2, you would move between parts, and if you set it to 3, you would move between chapters.

#### Navigating with the table of contents

You can also navigate directly through the book by using the table of contents, to do this say **contents** or **list contents**. Your device will list the contents of the book, you can then decide if you would like to play the book starting from one of the sections listed, or, if you would like to explore one of these sections further by getting a list of its subsections.

For example a table of contents may say:

- One, Part one
- Two, Part two
- Three, Part three

In this example you could choose to start listening from the beginning of part one by saying **play number one**. Alternatively you could listen to the breakdown of part one by saying **number one**, your device will then list any chapters or other subsections part one contains. You can continue traversing through the table of contents in this way, going down a level into more specific sections of the book each time. At any point in time during this traversal you can choose to start listening to a section listed by saying **play** followed by the number it is listed as. When you reach the lowest level of the book your device will say **no further breakdown for this part** and will take you back to the list of sections you just heard.

At any point in time you can also go back to the previous level / list of sections you just heard by saying **go back** 

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# Managing your bookshelves

#### Accessing and adding to your default bookshelf

When using Pocket, you will always have one bookshelf which cannot be deleted, this is the default bookshelf. You can access the default bookshelf by saying **List bookshelf** or **List books in my bookshelf**.

To add books to this bookshelf, you will first need to browse or search for books. Once Pocket provides you with a list of books, you can select which ones you want to add to the default bookshelf. You can do this using the position in the list, for example by saying **Add number 3 to bookshelf**, or you can use the book title by saying something like **Add Little Women to bookshelf**.

#### Creating, accessing, and adding to custom bookshelves

Using In Your Pocket you can create different custom bookshelves and add books to them, allowing you to better organise your book collection. To access your bookshelves, say **List all bookshelves** or **List my bookshelves** . If you have created bookshelves in the past you will be able to select a bookshelf, and browse the books which you have added to it, and from there you can choose to play, remove, or add, a selected book to another bookshelf.

If you have never made a custom bookshelf before, you can create one by saying **Create bookshelf** followed by the name you want to give the bookshelf. For instance, you could say **Create bookshelf fantasy** or **Create bookshelf science fiction**. You can create multiple bookshelves to help organise the books you are interested in listening to.

Once you have created a bookshelf you can start adding books to it. To do this you will first need to browse or search for books. Once Pocket provides you with a list of books, you can select those that you want to add to your bookshelves. You can do this using their position in the list, for example by saying **Add number 3 to science fiction**, or you can use the book title by saying something like **Add The Way of Kings to fantasy**. It is important to note that you must specify which custom bookshelf you want to add the book to.

Additionally if you have previously created a custom bookshelf, you can access it more quickly by saying **list bookshelf** followed by the name of the bookshelf. Using the previous example, you could say **List bookshelf fantasy** to directly access this bookshelf.

#### **Removing books from your bookshelves**

To remove books from your bookshelves. Firstly access your bookshelves by saying **List my bookshelves**. Then select a bookshelf and listen to the list of books it contains. Once you hear the book which you want to remove, you can delete it using the position in the list, or using the title, by saying something like **delete 4** or **delete The hitchhikers guide to the galaxy**. Pocket should then ask you to confirm you want to delete this book.

When browsing one of your bookshelves, you can also remove multiple books at a time. For example you could say **Delete from number 3** to delete all books in the list from the third

item, this means the third item, and anything after it in the list, will be deleted. Pocket will ask you to confirm that you want to delete these books, say **yes** to confirm and **no** to cancel.

#### Sorting books in your bookshelves

Pocket can also sort books within your bookshelves for you. Normally, books in your bookshelves are sorted according to how recently they were added, but you can also get Pocket to sort them by author, or by title.

To sort books in a bookshelf, you will first have to access one of your bookshelves. You can then ask Pocket to **Sort by author**, which will cause Pocket to sort your books alphabetically by the surname of the first author. Alternatively you can say **Sort by title**, and Pocket will sort your books alphabetically by title. Pocket will remember how your bookshelves are sorted for the next time you access them. If you want to reverse how your books are sorted, in other words sort backwards alphabetically, you can say **reverse by author** or **reverse by title**. You can also clear any sorting by saying **No sort** or **Do not sort**.

#### **Deleting your custom bookshelves**

You can also delete entire bookshelves, to do this say **List my bookshelves**, then using the position in the list, choose which bookshelf you want to delete, and say something like **Delete number 2**. Pocket will ask you to confirm you want to delete your bookshelf, say **yes** to confirm and **no** to cancel.

It is important to note that you cannot delete the default bookshelf.

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# Setting a sleep timer

When Using In Your Pocket, you can set a sleep timer which will make Pocket turn off after a certain amount of time.

#### Setting sleep timers when not listening to a book

When you are talking to Pocket, but not listening to a book, you can set a sleep timer by saying **Go to sleep in** followed by an amount of time in seconds, minutes or hours. For example you could say **Go to sleep in 50 seconds**, or **Go to sleep in 30 minutes**, or **Go to sleep in 2 hours**. Pocket should then confirm that it will go to sleep after your set amount of time.

#### Setting sleep timers while listening to a book

While listening to a book, there are two ways you can set a sleep timer. You can set a sleep timer by specifying an amount of time, or by asking your device to stop at a certain part of the book.

To set a sleep timer using an amount of time, while listening to a book say **m4\_speaker\_trigger, stop**, then once the book has stopped playing say **Go to sleep in 5 minutes** or whatever amount of time you would like Pocket to stop playing after. Pocket should then confirm that it will go to sleep after the set time, and ask you to say **resume** to continue reading your book.

To set a sleep timer corresponding to section in a book, you will first need to understand the book structure, and your traversal level. For more information on these topics please refer to the **Navigating within books** section of the user guide.

To explain how to set sleep timers in this way, we will use an example book. This example book is structured on two levels, with level 1 corresponding to stories, and level two corresponding to chapters.

One way to set a sleep timer according to the structure of the book involves your traversal level. You can choose a traversal level by first, stopping the book playback, then saying **set level to one** or **set level to two**. Once you know what your traversal level is set to, and have begun listening to the book again, you can ask your device to stop the book playback, then say **Go to sleep at the end of this part** or **Go to sleep at the beginning of the next part**. If your traversal level is set to 1, this will cause your device to go to sleep at the beginning of the next **Story** relative to your current position. Or if your traversal level is set to two, Pocket will go to sleep at the start of the next **Chapter** relative to your current position.

Additionally, if you know the name of a certain section, you can ask Pocket to go to sleep using that, regardless of your traversal level. For example, if your traversal level was set to one, which corresponds to stories, you could still say **Go to sleep at the end of chapter** or **Go to sleep before next chapter**, despite the fact that chapters are on traversal level 2.

If you set a sleep timer which is longer than the remainder of the book, for example if there is 4 hours of audio remaining and you set a 5 hour sleep timer. Upon resuming playback of your book Pocket will tell you that **Reading will terminate before the sleep time you set**. In this situation you may want to cancel and make a shorter sleep timer, or, if you are happy to reach the end of the book you can leave the timer as is.

#### **Cancelling sleep timers**

To cancel a sleep timer when you are not listening to a book, you can just say **cancel timer** .

To cancel a sleep timer while you are listening to a book, you will first need to stop the book you are reading by saying **stop** , then say **cancel timer** .

When you ask to cancel a timer Pocket will tell you how much time is left on the sleep timer, and ask you to confirm you want to cancel it. To confirm say **yes** .

#### Setting a default sleep timer

You can also set a default sleep timer. When talking to In Your Pocket, say **Set the default sleep timer to 5 minutes** or whatever length of time you prefer. When next listening to a book you will be able to use this default timer, to do this you will first need to stop the book, and then say **go to sleep as usual**. Pocket should then tell you it will go to sleep after your set amount of time.

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# **Device Management**

#### Introduction

In Your Pocket has a wide variety of features which you can change, including how it looks and how it sounds. You can also check your battery level, phone number, signal strength and IMEI code. Plus you can also connect it to WiFi or a Bluetooth device.

- <u>Screen Display</u>
- <u>Audio Features</u>
- Changing Ringtones and Extending Ring-time
- <u>Power</u>
- <u>Device Settings</u>
- <u>Setting up WIFI</u>
- <u>Bluetooth</u>
- Managing your mobile data quota

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# Communications

#### Introduction

You can use In Your Pocket to make phone calls and send messages. You can set up your contacts list, leave and receive voicemails and use the dial pad while in a call. Some articles on how these features work are listed below:

- Phone Calls Making, Answering and Returning them
- <u>Voicemail</u>
- <u>Using Tones While on a Call</u>
- <u>Messages</u>
- Working with Contacts

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# **Entertainment with In Your Pocket**

In Your Pocket has many different entertainment options Some articles about how to access and use these different entertainment options are listed below:

- <u>Books</u>
- <u>Book Libraries</u>
- <u>Newspapers</u>

- <u>Magazines</u>
- <u>Podcasts</u>
- Internet Radio

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# **Assistance with In Your Pocket**

In Your Pocket has a few helpful features designed to assist daily life:

- <u>Weather Forecasts</u>
- <u>Telling the Time</u>
- <u>Reminders</u>
- <u>Magnifier</u>
- Assistance calls
- <u>Be My Eyes Visual Assistance</u>
- Orientation or 'Where Am I'
- Outdoor locations

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# **Troubleshooting and Tips**

- <u>Troubleshooting</u>
- <u>Tips</u>
- <u>Further Help</u>

Back to the Main Menu

# **Phrases for using Pocket**

#### Introduction

Here are some lists of useful example phrases you can use with Pocket broken down by category:

#### **Phrases for books**

- Read me a book
- What books do you have?

- List books
- Go to my recent books
- Read books from RNIB
- Search for book with title Pride and Prejudice
- Find books by Jane Austen
- What sections do you have?
- Next section
- Previous section
- Go to section 5
- Jump forward 10
- Reset the books

#### **Phrases for newspapers**

- Which newspapers do you have?
- Choose a newspaper
- Next starting with A
- Next containing music
- Read me the guardian
- What sections do you have?
- Read me the sports section
- Go to the news section
- Read me the business section from The Times
- Skip this section
- Go to the headlines
- Search for articles about
- Automatic reading
- Reset the newspaper
- Subscribe
- Unsubscribe
- My newspapers

#### **Phrases for magazines**

- List magazines
- Which magazines do you have?
- Next containing music
- Next starting with A
- Read me BBC Good Food
- Go to British Medical Journal
- What sections do you have?
- Read me the news section of The Economist
- Next section

- Read articles about dogs
- Jump forward 5 or Jump back 2
- Automatic read
- Reset the magazine
- Subscribe
- Unsubscribe
- My magazines

#### **Phrases for podcasts**

- Play me a podcast
- What podcasts do you have?
- Play me a podcast form BBC
- Find pocasts about black holes
- Play me Friday Night Comedy
- Search for podcasts from BBC about David Cameron
- Jump forward 3
- Jump back 8
- Subscribe
- Unsubscribe
- Favourite podcasts
- Go to my podcasts

#### Phrases for internet radio

- List radio stations
- Listen to radio
- Listen to radios in Essex
- List radio stations from Edinburgh
- Listen to radio stations about sport
- Listen to BBC radio 2
- Next starting with G
- Next containing music
- Subscribe
- Unsubscribe
- List my radio stations
- Listen to me favourite radio stations

#### **Phrases for communications with Pocket**

- To call someone say Call 0 1 2 3 4 5 6 7 8 9 or Call James Bond
- To answer a call press the talk button

- To hang up a call press the lock button
- To hear a list of recent calls say **Recent incoming calls** or **recent outgoing calls**
- To call someone back from your recent calls list. Select the number from the list ie.Number 2 for the second item on the list and Pocket will call them back
- To send a text message say Send a text to 0 1 2 3 4 5 6 7 8 9 or Send a text to James Bond
- To read your texts say **Read messages**
- You can ask Pocket to **Reply** to a message or **delete a message** or repeat the message by saying **read again** or re-list all the messages again by saying **list**
- To check your voicemail say call 901
- To add a contact say **add contact**
- To edit a contact say **Change name** or **Change number**
- To hear a list of your contacts say **list contacts**

#### **Other functions**

- To change the screen brightness say **Screen bright** or **Screen very bright** , **Screen dim** or **Screen very dim**
- To change the speed at which Pocket speaks say **Speak slow** or **Speak normally**, **Speak fast** or **Speak very fast**
- Say **Change voice** to change the voice Pocket peaks with
- Say **Device info** to get some information about your device
- Say **Configure wi-fi** to set up a wifi connection

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# **Privacy Policy and Terms and Conditions**

#### **Privacy Policy**

For information on our Privacy Policy, please visit: https://realsam.co.uk/support/

#### **Terms and Conditions**

For information on our Terms and Conditions, please visit: https://realsam.co.uk/support/

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# What's in the Box

#### **Content List**

The box includes the following:

- The In Your Pocket device
- O2 SIM card inside the device that has been activated
- A headset
- A one-page Quick Start guide
- A phone charging cable and plug

#### About the Headset

One end of the headset plugs into the device at the top , and the other divides into two cables, with an ear bud on the end of each of those two cables. The microphone and button are located on a small plastic control on the cable, about 20 centimeters from the ear buds. The microphone and the talk button are on opposite sides, so when clicking the button on one side, try to avoid covering up the microphone on the other side.

When the head set is connected to your device, you can use the button on the head set cable, as the talk button. This means that you will not need to hold the device, leaving your hands free for other things. You can continue to use the talk button on the device while the head set is connected, however, you must speak into the microphone on the head set cable.

The stock headset can be replaced with other headsets depending on user preference regarding; comfort, sound quality, budget and ease of use. Bluetooth enabled bone conducting headsets have proved to be popular with users.

#### The charger plug and cord

On one end of the cord is a small, rectangular, USB plug, which connects to the device. On the other end of the cable, there is a larger rectangular metal shape which plugs into the charger plug. The charger plug plugs into an ordinary power outlet. If you are using a USB charging device, you will not need to use a charging cable plug.

If lost or broken, the charger and power cord can be replaced with other standard mobile phone chargers of the same type.

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# **Describing the Device**

Please hold the device in your hand with the screen side facing up.

When the device is in use, the screen displays some status information. You do not need to see the screen at all to use this device. The screen can also be used as a touch screen for many functions. This is explained further throughout the User Guide in relevant sections.

#### The front of your device

On the screen side of your device, towards the bottom of the screen there is a raised circle with a dot in the middle. This is the talk button, if you slide your finger over this button, the device should say **talk**. The talk button is the main button you will use when interacting with In Your Pocket.

To use In Your Pocket tap this talk button once, and when you hear a rising tone, ask for what you want. When you hear a falling tone, and a tick tock sound, you will know that In Your Pocket is collecting the information you asked for and will bring it to you soon.

#### The right edge of your device

On the right side of your device, there are 3 buttons. The top two control the volume. The button on the top is the volume up and the button below is the volume down. Press on these buttons to reach your desired volume.

Below the volume buttons is the Power Button. To power the device on, hold the power button down for about 2 seconds until you feel a small vibration. This vibration indicates that In Your Pocket is powering up correctly. After 40 seconds or so, the device will announce that it is ready to speak with you. If you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, your device may not be charged. Plug the device to recharge before trying again.

To power off, hold the power button down. You can also power off by pressing the talk button and saying, **power off**. The device will announce that it is powering off and you will hear some beeps. Press the talk button during the beeps if you change your mind and want to keep your device on.

#### The bottom edge of your device

In the middle of the bottom of your In Your Pocket, there is the charging port. Plug your charging cable into the port and connect the other side to an electricity source.

To the right of the charging port, there is a microphone. This how In Your Pocket listens to you if no headset is connected. Do not cover it. If device is having trouble understanding you, consider holding the device with the microphone close to your mouth for better results.

To the right of the microphone is the speaker. If you are having trouble hearing In Your Pocket make sure there is nothing covering the speaker. Also consider increasing the volume if needed.

To the left of the charging port, there is a headset port. This is where you can connect your wired headset or headphones to listen with more privacy. When the headset is connected, you can use the button on the headset as the talk button, and communicate with your device through the built in microphone on the headset.

#### The back of your device

If you hold your device with the back of the device facing you and the screen facing away from you, you will find a rectangular glass component on the top left corner of the back panel. This is the camera. Below the camera there is a smaller glass component, which is the flash. In the middle near the top, you will notice a small ,round, glass component. This is the fingerprint scanner, which is not being used by the In Your Pocket.

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# **Describing the Device**

Please hold the device in your hand with the screen side facing up. To orient your device in this way you can feel along the short edges of your device and identify the side which has the charging port, a small rectangular hole in the centre. This edge is the bottom of your device. With the bottom edge oriented downwards, feel along the long edges of your device for the side that has buttons. With the bottom edge still facing downwards, rotate your device so that the edge with buttons is on the right. You will now have your device oriented correctly.

When the device is in use, the screen displays some status information. You do not need to see the screen at all to use this device. The screen can also be used as a touch screen for many functions. This is explained further throughout the User Guide in relevant sections.

#### The front of your device

The front of your device is one flat pane of glass with no physical buttons present. However your touchscreen does have a talk button, the talk button is the main button you will use when interacting with In Your Pocket. This button is present in the bottom quater of your touchscreen.

To use In Your Pocket tap this talk button once, and when you hear a rising tone, ask for what you want. When you hear a falling tone, and a tick tock sound, you will know that In Your Pocket is collecting the information you asked for and will bring it to you soon.

If you want to avoid accidentally pressing this talk button, for example when putting the device into a pocket or a bag, you can lock the screen by holding down the lock button for approximately 3 seconds, after which your device will say **locked**. The lock button is the second button from the top on the right edge of your device. Once you have locked the screen you will be unable to press the talk button, but you will still be able to use the volume buttons. If you want to unlock the screen repeat the same process by holding down the lock button for approximately 3 seconds, your device will say **unlocked**.

#### The right edge of your device

On the right side of your device, there are 2 buttons, one long and one short. The long top button is used to control the volume. Pressing the upper half of this button will turn the volume up, and pressing the lower half will turn the volume down.

Below the volume button is the shorter lock button. To power the device on, hold the lock button down for about 2 seconds until you feel a small vibration. This vibration indicates that In Your Pocket is powering up correctly. After 40 seconds or so, the device will announce that it is ready to speak with you. If you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, your device may not be charged. Plug the device to recharge before trying again. Once the device has turned on the lock button can be used to lock your devices touchscreen, preventing the talk button from being pressed accidentally. To lock the screen hold down the lock button for approximately 3 seconds, your device will tell you that it is **locked**. Once you have locked the screen you will be unable to press the talk button, but you will still be able to use the volume buttons. If you want to unlock the screen repeat this process by holding down the lock button for approximately 3 seconds, your device will tell you that it is **unlocked**.

#### The bottom edge of your device

In the middle of the bottom of your In Your Pocket, there is the charging port. Plug your charging cable into the port and connect the other side to an electricity source to charge your device.

To the left of the charging port, there is a microphone. This one of two microphones with which In Your Pocket listens to you if no headset is connected, the other is on the top edge of your device. Try not cover these. If device is having trouble understanding you, consider holding the device with one of the microphones close to your mouth for better results.

To the left of the microphone there is a headset port. This is where you can connect your wired headset or headphones to listen with more privacy. When the headset is connected, you can use the button on the headset as the talk button, and communicate with your device through the built in microphone on the headset.

To the right of the charging port, there is the speaker. If you are having trouble hearing In Your Pocket make sure there is nothing covering the speaker. Also consider increasing the volume if needed.

#### The top edge of your device

On the top edge of your device there is a small hole, This one of two microphones with which In Your Pocket listens to you if no headset is connected, the other is on the top edge of your device. Try not cover these. If device is having trouble understanding you, consider holding the device with one of the microphones close to your mouth for better results.

#### The back of your device

If you hold your device with the back of the device facing you and the screen facing away from you, you will find three raised round glass components on the top left corner of the back panel. These are cameras. To the right of the cameras there are two smaller unraised glass components, the top is another camera, and the bottom is the flash.

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# **Describing the Device**

Please hold the device in your hand with the glass touchscreen side facing up, and the rough side facing down. From here feel along the short edges of your device and identify the side which has the charging port, a small rectangular hole in the centre. This is the bottom edge of your device. Keeping the touchscreen faced up please rotate the device to make the bottom edge point towards yourself. You will now have your device oriented correctly.

When the device is in use, the screen displays some status information. You do not need to see the screen at all to use this device. The screen can also be used as a touch screen for many functions. This is explained further throughout the User Guide in relevant sections.

#### The front of your device

The front of your device is one flat pane of glass with no physical buttons present. However your touchscreen does have a talk button, the talk button is the main button you will use when interacting with In Your Pocket. This button is present in the bottom quater of your touchscreen.

To use In Your Pocket tap this talk button once, and when you hear a rising tone, ask for what you want. When you hear a falling tone, and a tick tock sound, you will know that In Your Pocket is collecting the information you asked for and will bring it to you soon.

If you want to avoid accidentally pressing this talk button, for example when putting the device into a pocket or a bag, you can lock your device by holding down the lock button for approximately 3 seconds, after which your device will say **locked**. The lock button is the second button from the top on the right edge of your device. Once you have locked your device you will be unable to press the talk buttons, but you will still be able to use the volume buttons. If you want to unlock your device repeat the same process by holding down the lock button for approximately 3 seconds, your device will say **unlocked**. More information on this function is avialable in the **Locking and unlocking your device** section of the user guide.

There is also another physical talk button on the left edge of your device.

#### The left edge of your device

On the left edge of your device there is one button. This button is another talk button. To use In Your Pocket press this talk button once, and when you hear a rising tone, ask for what you want. When you hear a falling tone, and a tick tock sound, you will know that In Your Pocket is collecting the information you asked for and will bring it to you soon.

#### The right edge of your device

On the right side of your device, there are 3 buttons. The top 2 buttons are used to control the volume. Pressing the upper button will turn the volume up, and pressing the lower will turn the volume down.

Below the volume buttons is the Lock Button. To power the device on, hold the lock button down for about 2 seconds until you feel a small vibration. This vibration indicates that In Your Pocket is powering up correctly. After 40 seconds or so, the device will announce that it is ready to speak with you. If you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, your device may not be charged. Plug the device in and let it recharge before trying again. Once the device has turned on the lock button can be used to lock your device, preventing the talk buttons from being pressed accidentally. To lock your device hold down the lock button for approximately 3 seconds, your device will tell you that it is now **locked**. Once you have locked your device you will be unable to press the talk buttons, but you will still be able to use the volume buttons. If you want to unlock your device will tell you that it is **unlocked**. More information on this function is avialable in the **Locking and unlocking your device** section of the user guide.

#### The bottom edge of your device

In the middle of the bottom of your In Your Pocket, there is the charging port. Plug your charging cable into the port and connect the other side to an electricity source to charge your device.

To the far left of the charging port, there is small hole. This one of two microphones with which In Your Pocket listens to you if no headset is connected, the other is on the top edge of your device. Try not cover these. If device is having trouble understanding you, consider holding the device with one of the microphones close to your mouth for better results.

To the right of the charging port, there is the speaker. If you are having trouble hearing In Your Pocket make sure there is nothing covering the speaker. Also consider increasing the volume if needed.

#### The top edge of your device

On the top edge of your device there are two holes, one large and one small. The small hole on the right is one of the microphones with which In Your Pocket listens to you if no headset is connected, the other is on the top edge of your device. Try not cover these. If your device is having trouble understanding you, consider holding the device with one of the microphones close to your mouth for better results.

To the left of the microphone there is a larger hole, this is a headset port. This is where you can connect your wired headset or headphones to listen with more privacy. When the headset is connected, you can use the button on the headset as the talk button, and communicate with your device through the built in microphone on the headset. If you have locked your device, you will be unable to press the talk buttons, this includes the button on the headset.

#### The back of your device

If you rotate your device to have the back of the device facing you and the screen facing away from you, you will find a raised round glass component on the top left corner of the back panel. This is the camera. Below the camera there are two smaller unraised glass components, both of which are flashes for the camera.

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# **Describing the Handset**

Please hold the device in your hand with the screen side facing toward you, and the buttons closest to you.

#### The front of your device

When the device is in use the screen displays some status information. You do not need to see the screen, and if you touch the screen it will not affect the functioning of the device. The

screen can be used to connect your In Your Pocket device to a Wifi network, and this will be explained in detail further on in the User Guide.

On the front of the device, below the screen, are three flat buttons. These are the Talk Buttons and are the main buttons to use when interacting with Pocket. All of the buttons perform the same function, so it does not matter which one you press. To operate In Your Pocket, click one of these buttons once, and when you hear the rising tone, ask for what you want. When you hear the falling tone and a tick tock sound, you will know that Pocket is collecting the information you asked for and will bring it to you soon.

There is a microphone located just below these three buttons. This is where Pocket listens to you when there is no head set connected. So, try not to cover this up, and hold this closer to your mouth if Pocket is having trouble understanding you.

#### The top edge of your device

Now, describing the top surface of the In Your Pocket device, on the left of this surface, there is a head set port. This is where you can connect your head set or head phones to listen with more privacy. When the head set is connected, you can use the button on the head set as the talk button, and communicate with Pocket through the microphone on the head set.

#### The left edge of your device

Now, describing the left surface of the device. Near the top of the left surface is the volume bar. You can press the top of this bar to turn the volume up, similarly you can press the bottom of this bar to turn the volume down.

Just below the volume bar on the left surface of the In Your Pocket device is the Power Button. To power the device on hold the power button down until you feel a small vibration, which should occur in around 2 seconds. This vibration indicates that In Your Pocket is powering up correctly, and after another 40 seconds or so, Pocket will announce that it is ready to speak with you. If you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, then the battery may be flat, so plug the device in to recharge before trying again.

To power off, hold the power button down through four high pitched pips and then let go of the button. You can also power off by clicking the talk button and saying, **power off**. Pocket will announce that it is powering off and you will hear some beeps. Press any button during the beeps to cancel the power off sequence.

#### The right edge of your device

On the right hand surface of the In Your Pocket device is the power charging port, where you connect your charging cable to recharge In Your Pocket.

Also on the right hand surface of the device, near the bottom, is another button which is not used at this time. You can ignore this button, and it will not cause any problems or affect the functionality if you accidentally press it. This button may be linked to other features in future.

#### The bottom edge of your device

There are no buttons or ports on the bottom surface of the device.

#### The back of your device

Now describing the back surface of the In Your Pocket device. In the middle near the top you will notice a small, round, glass component. This is the camera lens, which is used by In Your Pocket for the Be My Eyes function. You can find out more about Be My Eyes in the user guide.

Directly below the camera lens is a slightly recessed button that is the Assistance button. Click this three times to SMS and call your assistance contacts. This will let them know your current location.

The bottom of the back surface of In Your Pocket is where the speaker is located. This is where you will hear Pocket speaking when there is no head set connected. ')

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# **Describing the Handset**

Please hold the device in your hand with the screen side facing toward you, and the lanyard near the top.

#### The front of your device

When the device is in use the screen displays some status information. you do not need to see the screen, and if you touch the screen it will not affect the functioning of the device. the screen can be used to connect your in your Pocket device to a wifi network, and this will be explained in detail further on in the user guide.

On the front of the device, below the screen, there is one flat button. This is the talk buttons and is the main button to use when interacting with Pocket. To operate In Your Pocket, click this button once, and when you hear the rising tone, ask for what you want. When you hear the falling tone and a tick tock sound, you will know that Pocket is collecting the information you asked for and will bring it to you soon.

#### The top edge of your device

Now, describing the top surface of the In Your Pocket device, on the left of this surface, there is a head set port. this is where you can connect your head set or head phones to listen with more privacy. when the head set is connected, you can use the button on the head set as the talk button, and communicate with Pocket through the microphone on the head set.

#### The left edge of your device

Now, describing the left surface of the device. near the top of the left surface is the volume bar. You can press the top of this bar to turn the volume up, similarly you can press the bottom of this bar to turn the volume down.

#### The right edge of your device

On the right hand surface of the In Your Pocket device is the power button. to power the device on, hold the power button down until you feel a small vibration, which should occur in around 2 seconds. This vibration indicates that In Your Pocket is powering up correctly, and after another 40 seconds or so, Pocket will announce that it is ready to speak with you. if you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, then the battery may be flat, so plug the device in to recharge before trying again.

To power off, hold the power button down through four high pitched pips and then let go of the button. you can also power off by clicking the talk button and saying, **power off**. Pocket will announce that it is powering off and you will hear some beeps. press any button during the beeps to cancel the power off sequence.

#### The bottom edge of your device

in the middle of the bottom surface of the In Your Pocket device is the power charging port, where you connect your charging cable to recharge In Your Pocket.

To the right of the charging port there is a microphone. This is where Pocket listens to you when there is no head set connected. so, try not to cover this up, and hold this closer to your mouth if Pocket is having trouble understanding you.

#### The back of your device

now describing the back surface of the In Your Pocket device. in the middle near the top you will notice a small, round, glass component. this is the camera lens, which is used by In Your Pocket for the be my eyes function. you can find out more about be my eyes in the user guide.

To the left of camera lens on your device, is the speaker. This is where you will hear Pocket speaking when there is no headset connected.

Back to the Main Menu

# **Describing the Handset**

Please hold the device in your hand with the screen side facing toward you, and the lanyard near the top.

#### The front of your device

When the device is in use the screen displays some status information. You do not need to see the screen, and if you touch the screen it will not affect the functioning of the device. The screen can be used to connect your In Your Pocket device to a Wifi network, and this will be explained in detail further on in the User Guide.

On the front of the device, below the screen, are three flat buttons.

#### The top edge of your device

Now, describing the top surface of the In Your Pocket device, on the left of this surface, there is a head set port. This is where you can connect your head set or head phones to listen with more privacy. When the head set is connected, you can use the button on the head set as the talk button, and communicate with Pocket through the microphone on the head set.

#### The left edge of your device

Near the top of the left surface is the assistance button. Click this button three times to SMS and call your assistance contacts. This will let them know your current location.

Just below the assistance button is the volume bar. You can press the top of this bar to turn the volume up, similarly you can press the bottom of this bar to turn the volume down.

#### The right edge of your device

Near the top on the right surface of the In Your Pocket device is the Power Button. To power the device on, hold the power button down until you feel a small vibration, which should occur in around 2 seconds. This vibration indicates that Pocket is powering up correctly, and after another 40 seconds or so, Pocket will announce that it is ready to speak with you. If you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, then the battery may be flat, so plug the device in to recharge before trying again.

To power off, hold the power button down. You can also power off by pressing the talk button and saying, **power off**. Pocket will announce that it is powering off and you will hear some beeps. Press the talk button during the beeps if you change your mind and do not want to power off the device.

Also on the right hand surface of the device, just above the power button, there are 3 small slits. This is the where the speaker is located, and is where you will hear Pocket speaking when there is no head set connected.

#### The bottom edge of your device

In the middle of the bottom surface of the In Your Pocket device is the power charging port, where you connect your charging cable to recharge In Your Pocket.

There is a microphone located just below these three buttons, on the bottom surface of the device. This is where Pocket listens to you when there is no head set connected. So, try not to cover this up, and hold this closer to your mouth if Pocket is having trouble understanding you.

#### The back of your device

In the middle near the top you will notice a small, round, glass component. This is the camera lens ,which is used by In Your Pocket for the Be My Eyes function. You can find out more about Be My Eyes in the user guide .

Back to the Main Menu

# Starting up Your Device and using it's Buttons

To power the device on:

- To power the device on, hold the lock button down for about 2 seconds until you feel a small vibration. This vibration indicates that In Your Pocket is powering up correctly.
- After another 40 seconds, the device will announce that it is ready to speak with you.

If you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, your device may not be charged. Plug in the device to recharge before trying again.

To power off, press the talk button and say, **power off**. Pocket will ask you to confirm that you want to power off. To power off press the talk button, or to cancel press the volume up button.

The lock button can also be used to lock your device, meaning you will be unable to press the talk button. This is useful when you want to avoid accidentally pressing the talk button, for example when putting the device into a pocket or bag. To lock your device hold down the lock button for approximately 3 seconds, your device will then say **locked**. Once you have locked your device you will be unable to press the talk button, but you will still be able to use the volume buttons. If you want to unlock your device repeat the same process by holding down the lock button for approximately 3 seconds, your device will say **unlocked**. More information on this function is available in the **Locking and unlocking your device** section of the user guide.

For more detailed descriptions of all the buttons, check the **Describing the handset** section of this user guide.

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# **Navigating** Lists

There are multiple lists available on your Pocket. Knowing how to navigate lists can be very useful.

- To select from a list while Pocket is speaking say **That one** or **Yes** .
- To select from a list once Pocket is finished speaking, say the number of the item you wish to select, for example you could say **Number 5** to hear the fifth item on the list.
- To hear a list again say **Repeat** or **Say that again** .
- To jump ahead say Next, Next page or Jump forward 30.
- You can move between features, from books to phone, to texts and so on, but if you get stuck in a loop, say **Cancel** and start again.
- You can go back by saying **Go Back** or perhaps **back 7**
- You can say **Pause** to pause, and to restart say **Resume**, **Continue** or **keep going**. You can also press the Talk button until you hear a click, then press again to restart.

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# Accessing the User Guide

There are two ways to access this user guide, either using the touchscreen or using your voice. It should be noted that if you have locked your device by holding down the lock button, you will need to unlock it, by holding down the lock button, in order to access the user guide in either of these manners.

#### Accessing the user guide with your voice

To access the user guide using your voice, say **user guide**. Pocket will let you know that it is reading the user guide, and then list the sections or topics for you to choose from. To choose one of these sections you can either, interrupt the listing and say **yes** or **that one**, or, after the listing has finished you could, for example, say **number one** to select the first item in the list.

Each section of the user guide may contain multiple articles. You will be able to access them the same way as discussed above.

After listening to an article you can either say **next** to listen to the next article, or you can say **headlines** to hear the list of available articles.

If at any point you want to go back a step or return to where you just came from, say **go back** 

#### Accessing the user guide via the touchscreen

You can access the user guide using the touchscreen on your device. To do this you must first access the touchscreen menu by drawing a large L with your finger along the edge of your screen, starting from the top left corner and ending at the bottom right.

Once you have opened the touchscreen menu you can slowly slide your finger up and down the screen to hear the options available to you. When you hear the option you want, in this case it would be **user guide**, lift your finger off the screen to select it. Your device will then tell you that it is showing the user guide.

After this your device will have a list of sections for you to choose from on the screen, you can listen to the titles of these sections by sliding your finger up and down the screen, and then you can select one by lifting your finger off the screen.

Within these sections there will either be more articles to choose from, or there will be information. If there is information Pocket will read it out to you. The options available to you will always remain on your screen when you are using the touch screen menu. This means that after Pocket has finished reading to you, you can once again slide your finger up and down the screen to hear the options available to you.

If you want to go back up a level to the options you previously had, slide your finger up and down the screen until you hear **done** or **back** and lift your finger off to select it. To exit the

touchscreen menu, you will need to go back a number of times by selecting these **done** or **back** options. When you exit the touchscreen menu your device will say **exiting menu** .

For more specific help if you get stuck when using a feature of Pocket say, **Help** .

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# **Accessing the Touch Screen Menu**

If you draw a large Capital Letter L on the screen, you can access a touch screen menu. To do so, place your finger on the top left corner of the screen, slide your finger all the way down, and once you reach the bottom of the screen, slide the finger all the way to the right. The Touch Screen Menu allows you to:

- Make an Assistance Call
- Call a Contact
- Call a Number
- Change Settings, including configuring WiFi, using the keyboard, changing the ring and media volumes and changing the ring tone.
- Enable, disable and connect bluetooth devices
- Access the touchscreen user guide
- or you can press Done which will return you to talk mode.

To use the Touch Screen Menu, slide your finger up and down on the screen. Each option will be announced. When you lift your finger off the screen, the option that was just announced will be selected.

It is important to note that when you are in the Touch Screen Menu mode, you cannot use the normal voice interface.

Additionally, please remember that if you have locked your device, you will first need to unlock it in order to access the touch screen menu.

#### Back to the Main Menu

# Locking and unlocking your device

When carrying Pocket in a bag or a pocket, it is possible to inadvertently press the talk buttons. To avoid doing this, you can use the screen lock function.

The screen lock function allows you to **Lock** and **Unlock** your device. Locking your device will prevent you from pressing certain buttons, this means that the talk button will not function, nor will the touch screen menu. However, when your device is locked you are still

able to change the volume using the volume buttons. Additionally when you lock your device, the screen will dim significantly.

To lock your device, press and hold the lock button for approximately 3 seconds, your device should then tell you that it is **locked**. You will no longer be able to press the talk button or use the touch screen menu.

To unlock your device, repeat the same process by holding the lock button down for approximately 3 seconds, your device should then tell you that it is **unlocked**. At this point you should have full, normal control of your device.

This function can be useful when you want to put your device in a pocket or a bag, or in other situations where you may accidentally press the talk button. For example you might want to listen to a book through a headset, leaving Pocket in a bag. In this situation you may want Pocket to be locked in order to avoid the talk button accidentally being pressed by objects in your bag as you listen. To do this you could first ask Pocket to start playing you a book, and once playback has started, you can lock your device. This would allow you to listen to your book without needing to worry about accidentally pressing the talk button, while still allowing you to change the volume as you please.

Back to the Main Menu

# **Screen display**

To change screen brightness you can say any of the following:

- Screen very bright
- Screen bright
- Screen brighter
- Screen more bright
- Screen less bright
- Dim screen
- Screen dim
- Screen very dim
- Screen darker
- Screen very dark
- Dark screen

Having the screen dimmed will be the most battery efficient, as such, your device will automatically dim when not in use.

You can specify the amount of time the device has to be inactive for in order for the screen to dim. You can set this to be anywhere from 10 seconds to 30 minutes, you can also choose the

level of dimness. To do this open the touch screen menu and navigate to settings and then to auto dim.

For more information on how to use the touchscreen, please refer to the **accessing the touch screen menu** section of the user guide.

Additionally if you have locked your device, your screen will be kept very dim. For more information on this, please refer to the **Locking and Unlocking your device** section of the user guide.

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# **Audio Features**

Pocket has a variety of Audio features to make using it easier, some of which can be setup using your voice, others require you to use the touchscreen menu.

#### Media Volume

Media volume is the volume of all media being played, such as books and the voice interface. There are two ways to change this volume:

- On the right side of your device there are three buttons, the two buttons closest to the top are the volume buttons. Press the upper of these two buttons to turn the volume up. Press the lower of these two buttons to turn the volume down.
- You can change the volume at which you device plays media via the Touch Screen Menu. Run your finger down the screen to form a large letter L. Then select Settings, then, Select Media Volume. Run your finger up and down the volume choices, then release to select a volume level. Select Done when finished, this is located at the bottom of the screen. This will take you back up to the settings menu. Select Done again two more times to exit the Touch Screen Menu.

#### **Setting Your Name**

To get Pocket to speak your name say **My name is Bob**. Pocket will then confirm that it heard your name correctly, and use it when communicating with you in the future.

#### **Changing the Speed Pocket talks to you**

To change the speed at which Pocket speaks, say **Speak Faster**, **Speak Very Fast**, **Speak Slower** or **Speak Normal**.

#### **Changing Pockets Voice**

Pocket has a number of pre-installed voices that it uses to talk with you. You can choose which voice you prefer from a range of different accents.

To change Pocket voice say, **Change voice**. Pocket will then lead you through a list of options you may choose from.

It is important to note that the voice you select will be used for menus and text based books, but not for audio recordings of a human voice.

Pocket also may on occasion be programmed to use another voice to emphasize a word, additionally the introductory voice when you start up Pocket is pre-recorded, so it cannot be changed.

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# Changing Ringtones and Extending ring time

#### Introduction

Pocket has a large number of ringtones for you to choose from, as well as this you have the ability to choose how quiet or loud you would like it to be.

#### **Setting the Ringtone**

You can change your Pocket's Ringtone, via the Touch Screen Menu. To do this you will need to:

- Run your finger down the screen to form a large letter L.
- Then select **Settings** , then **Change Ringtone** .
- Run your finger up and down the Ringtone choices and and Pocket will announce what they are called. When you release your finger Pocket will select the Ringtone and play it for you.
- Select **Done** when you are finished. This is located at the bottom of the screen and will take you back up to the settings menu.
- Select **Done** twice more to exit the Touch Screen Menu.

Note there are a large number of Ringtones, so Pocket has a Next Page option at the bottom of the list, just above the Done option.

#### **Ringtone Volume**

You can change the volume of the Pocket Ringtone, via the Touch Screen Menu. To do this you will need to:

- Run your finger down the screen to form a large letter L.
- Then select **Settings** , then **Ring Volume** .
- Run your finger up and down the volume choices, then release to select a volume level.
- Select **Done** when finished, which is at the bottom of the screen. This will take you back up to the settings menu.
- Select **Done** twice more to exit the Touch Screen Menu.

#### **Extending ring-time**

If you find that your device is not ringing for long enough, and that you are missing calls as a result, you can extend the time it will ring for by saying **Extend ring**.

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## Power

#### Your Pocket package comes with a charger plug and cord

On one end of the cord is a small, rectangular, USB plug, which connects to a port on the bottom edge of the In Your Pocket device. On the other end of the cable, there is a larger rectangular metal USB plus which fits into the charger plug. The charger plug plugs into an ordinary power outlet.

Both the charger and the cord can be replaced with the latest standard android equipment.

#### **Powering On and Off**

To power Pocket on:

- Hold the lock button down for about 2 seconds and release it.
- Wait until you feel a vibration, which should occur in around 2 seconds. This vibration indicates that Pocket is powering on correctly.
- After another 40 seconds or so, Pocket will announce that it is ready to speak with you.
- If you do not feel the vibration within 10 seconds, then try the sequence again. If you still get no response, then the battery may be flat, so try plugging the device in to recharge before trying again.

When Pocket is powered on it will introduce itself and tell you how to access the user guide.

To power off, press the talk button and say **power off**. Pocket will ask you to confirm that you want to power off. To power off press the talk button, or to cancel press the volume up button.

You can also toggle on and off confirmations for power off. Having power off confirmations on means that when you try to power off your device, Pocket will tell you that you have requested a power off, and ask you to confirm by pressing the talk button, or to cancel by pressing the volume up button. Turning off power off confirmations means that when you ask Pocket to power off, Pocket will announce that it is powering off and it will play some beeps. You can press the talk button during the beeps to cancel the power off sequence. To turn this feature on or off, use the touchscreen menu to navigate to settings, then find the **power off behaviour** setting. Your device will read out your current power off behaviour, and if you would like to change it to another behaviour lift your finger off the screen to select it.

#### **Battery level**

To check the Battery, say What is the battery level or Check battery level or Battery .

Pocket will also announce the battery level when you disconnect it from a charger, or when the battery is running low.

#### **Managing Power Use**

You generally do not need to view the devices screen at all to interact with it. Therefore, you may wish to dim it to preserve battery life. In this case, you can change the screen brightness by saying, **screen very dim** or **screen dim**. To return it to brightness, say **screen bright** or **screen very bright**.

If you have been using your devices bluetooth capabilities, you may want to turn this off to preserve battery. This can be done by saying **disable bluetooth** 

Pocket can be left on a charger all day long.

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# **Device Settings**

You can find out details about your In Your Pocket device in a number of ways.

• To get your I M E I number, SIM, wi-fi information and signal strength, say Device info

- To determine network connections and signal strength, say Network status
- To find what version of Pocket is running say, **Version** .
- To get latest software say, **Upgrade device** . Pocket usually updates itself, checking every 4 hours.

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# Setting up WiFi

#### Introduction

Pocket can connect to wifi. If you have connected Pocket to a wifi network once, it will automatically connect to this network when possible. However if you need to connect Pocket to a new wifi network you have a number of options:

#### Connect to a WiFi network using your voice

If you are on a mobile plan, or if you are already connected to WiFi, you can configure a new WiFi network by saying, **Configure WiFi**, or, **Configure wireless**. Then carry out the steps of selecting the network and entering the password as described in the other sections of this article.

#### Connect to a WiFi network using the touchscreen menu

You can use the screen on the front of the device to connect to WiFi. It will read out the information on the screen as you run your finger across it, and in this way you can select a network, and type a password if required. To do this open the touchscreen menu by drawing a large L on your screen, select Settings, then select configure WiFi and follow the instructions provided by the device.

#### **Connect to a WiFi network using the device buttons**

If you are not connected to any mobile or WiFi network, then you will need to enter WiFi configuration manually:

- First, press and hold the talk button down for approximately 10 seconds, ignore the sound that you hear in the first couple of seconds, and continue to hold the talk button.
- After about 10 seconds, Pocket will say, **Now press the volume up button within 5 seconds to enter WiFi configuration** .
- Press the volume up button to enter wifi configuration.

Next the device will announce that there is a list of available WiFi networks on the screen.

- Place your finger on the screen, near the top left, and slowly move your finger down the screen. It will read out the name of the WiFi networks as your finger passes down the list.
- There will usually be a single column listed down the screen, however, if there are lots of networks near you, there may be two, or even three columns listed.
- Move your finger up and down the list, and side to side if necessary, as many times as you like until you find the network that you are looking for.
- When you hear the name of the network that you wish to join, lift your finger off the screen.
- If the network you have selected is not password protected, the device will now connect to the network you selected.

The instructions on how to enter a password are located in the Passwords section of this article.

#### **Entering Passwords**

If the network you have selected is password protected, then another screen will appear. On this screen is a grid of lower case letters near the top, symbols in the middle, and upper case letters near the bottom.

- Place your finger near the top left corner of the screen, and slowly move your finger across the screen. Pocket will read out the letters and symbols as your finger passes them on the grid.
- You can move your finger around the grid as many times as you like until you hear the letter or symbol that you want.
- When you hear the letter or symbol, lift your finger to select it, and in this way you will spell out the password.
- If at any point you want to check what you have typed, you can press the **read** button, which is located near the top of your screen. When you press this buttom Pocket will read back to you what you have typed.

Near the bottom of the screen there are a few other buttons:

- Near the bottom left corner of the screen there is a **Cancel** button
- Near the bottom of the screen in the centre there is a **QWERTY** button. This button allows you to switch the the more standard Q W E R T Y keyboard format. If you select this button, you screen will change to a lowercase QWERTY keyboard, which is displayed landscape on your device. You can use this keyboard layout in the same way as normal by slowly moving your finger around the screen, and lifting your finger off the screen to select the option you want.

- Near the bottom of the screen on the right is a **Done** button, select this button when you are ready to submit the password you have entered.
- Just above the cancel button is the **delete** button, which can remove the last character you entered
- To the right of the cancel button are the **move left** and **move right** buttons. These buttons allow you to move left or right by a character in the text you have typed. After selecting one of the move buttons, the device will tell you what character it is now selecting, you can then press the delete button to delete this character, or choose another character to insert it to the left of the selected one.

When you have entered the password, select the Done button to join the network. If the password is correct, then Pocket will connect to the network you have selected.

#### **Connecting to Networks Pocket has already Connected to**

Once Pocket has successfully connected to a WiFi network, it will remember it, and automatically reconnect to that network whenever it is within range. It can remember many networks, so you can configure one at home, one at work, one at your favourite cafe, and more.

Note that Pocket cannot connect to WiFi networks that require you to enter a password into a web page, such as many restaurants and other commercial establishments are currently using. If you connect to one of these, and Pocket is not responding, you should forget this network to prevent connection to it in future. How to do this is described in the Forget section of this article.

#### To Forget a WiFI Network

To forget a WiFi network, and stop Pocket connecting to it in future, you will first need to enter WiFi configuration. To do this you can either, say **configure WiFi**, or, hold the talk button for 10 seconds to enter WiFi configuration, or use the touchscreen menu and navigate to settings and then to **configure wifi**. Once you have done this Pocket will display a list of WiFi networks on the touchscreen, at the bottom of the list is a Forget button. Slowly slide your finger down the screen until you hear **Forget a network** and lift your finger to select this option. Pocket will then display a list of networks which you can forget, slowly slide your finger around the touchscreen until you hear the network that you wish to forget and lift your finger to select it.

Pocket will then confirm that it has forgotten the network you selected and will bring you back to the WiFi configuration window.

#### **Disabling WiFi**

You can disable Wifi by saying **disable Wifi** then re-enable it by using the touch screen menu to configure Wifi.

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### Bluetooth

In Your Pocket can be connected to a wide variety of Bluetooth devices. This may be a hearing aid, a headset with microphone or a wireless speaker to help you enjoy listening to a book.

To get started, you can say **Enable bluetooth** to turn on your In Your Pocket device's bluetooth connection.

To connect a new bluetooth device you can say **Pair bluetooth**. Your In Your Pocket device will then scan for available bluetooth devices and list them for you, you can choose from this list to pair a new device.

You can also manage your connected bluetooth devices by saying **Manage bluetooth**. Your device will read you a list of all your previously connected bluetooth devices, you can choose an item from this list and either: Connect to the device, or Forget the device.

You can turn off your bluetooth connection at any time by saying **Disable bluetooth** 

You can also use the touchscreen menu to pair and manage bluetooth devices, to access the touchscreen menu draw a large L along the edge of you screen starting from the top left corner, and ending at the bottom right. You can find more information on how to use the touch screen menu in the Introduction to In Your Pocket section of this user guide.

Unfortunately, at this point in time, non-audio bluetooth devices, such as keyboards, cannot be connected to In Your Pocket.

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# Managing your Mobile Download Quota

The monthly plan you have purchased along with this nifty little device, allows you to download a certain amount of data per month, and this is called your download quota.

All interactions that you have with Pocket use up some of this download quota, with audio books, Internet Radio and Podcasts using up the most, and newspapers using the least.

If you go over your download quota for the month there are no additional charges, however, the download speeds will be limited for the remainder of the month, and this may affect the quality of your interactions with Pocket.

It is also important to note that you only have a quota for downloads on the mobile network, so any downloads you make while connected to a WiFi network do not count against your quota. This is a good reason to configure a WiFi network if you have access to one or more of these. See the

• <u>Wifi configuration</u>

section of the user guide for more information on how to do this.

If you regularly reach 100 per cent of your quota during the month, you can connect Pocket to a WiFi network while you are at home, at work, or at your favourite cafe that offers one. Just say, Configure WiFi, and hand Pocket over to a friendly staff member to type in the password.

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# **Phone Calls**

#### Introduction

Pocket can now help you make phone calls and store your phone contacts. This section gives a quick overview of all the features for using the phone function.

#### **Calling using Voice**

- Say, Call James Bond , to call a contact
- Say, Call 07123 456 789 , to call a phone number.

While you are in a call, you will be able to use the touchscreen menu to do various things, such as:

- Use the dial pad, to do this move your finger around the screen until you hear the number you want, then lift your finger off to select it
- Turn your microphone on or off by selecting the **toggle microphone** button
- Turn speaker mode on or off by selecting the **toggle speaker** button
- Hang up the call by selecting the **Hang up** buton

It is important to note that you will need to have wifi or data connection to make calls using your voice. However if you are in an area without wifi or data, you can use the touch screen menu to make calls.

#### **Calling using the Touchscreen**

- Draw a capital L on the screen with your finger to bring up the main menu. Starting at the top left drag your finger down the screen and then across to the right, this will bring up the touchscreen menu. If it does not work the first time, give it another try, until Pocket tells you that it is displaying the menu. Additionally if you have not used Pocket in a while you may need to first press the talk button to wake Pocket up before opening the touchscreen menu.
- To use the menu, slide your finger up and down the screen, listening to all the options available. When you hear the one you want, lift your finger off to select it.
- The first option is Call Contact. This brings up a list of your contacts.
- The second option is Call Number. This brings up a traditional phone keyboard.

#### **Answering Calls**

- To answer a call, press the physical Talk button.
- To hang up, press the lock button.

You can also answer a call using the touch screen. When you get a call there will be an accept button on the bottom of the screen. To select, slide your finger slowly around near the bottom of your touchscreen, and when Pocket reads you the option, lift your finger off the screen to do so.

#### **Redialing Calls**

Pocket will remember the phone number you have most recently dialed, if you want to ring this number again you can say **redial** or **last number redial** .

If the number you are going to dial is not already a contact, Pocket will ask you if you want to call this person, or add them as a contact.

You can also get a list of your recent outgoing calls by saying **Recent outgoing calls** . You will be able to select any of your recent calls, and either, call that number again, or, if the number is not in your contacts, create a contact for that number.

#### **Returning Calls**

Pocket logs the calls you make and receive, so you can easily return calls.

- To get the list of previous calls, say **Recent incoming calls** or **Recent outgoing calls** .
- To return a recent call, say **Recent incoming calls** . Pocket will then tell you who has called, if they are saved in your contacts list. Otherwise Pocket will simply list the

numbers that have called. You can choose from the list by saying, **Number 1** or **number 2** not the name and their phone will ring.

- Alternatively if you want to return your most recent incoming call, you can say **Return call** .
- In either of these examples, if a caller is not already a contact, Pocket will ask you if you want to call this person or add them as a contact.

#### **Making assistance calls**

You can use Pocket to make assistance calls. Assistance calls can be made in the event of an emergency. Making an assistance call will cause Pocket to alert contacts, which you have nominated as **assistance contacts** that you are in need of assistance, via a text. Pocket will additionally call the first assistance contact in your contact list. To make an assistance call, say **make assistance call**.

To make an assistance contact, you will have to create a contact, or rename an exisiting one, to have the word **assistance** before the persons name. For example, you could create a contact called **Assistance Andrew** with Andrews contact details. Alternatively if you already have a contact for a person, you can rename the contact to have the prefix **assistance**.

#### **Extending ring-time**

If you find that your device is not ringing for long enough, and that you are missing calls as a result, you can extend the time it will ring for by saying **Extend ring**.

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# Voicemail

You can access your voicemail using your Pocket device.

To access your voicemail with ease we suggest you create a voicemail contact. Instructions on how to do this are as follows:

To create a voicemail contact, you will first need to find the voicemail phone number of your mobile carrier or service provider. Once you have this number you can create a contact called **voicemail**. To do this, first say **Add contact**, and then when your device prompts you to give a name and a number for the contact, say **voicemail** followed by the voicemail phone number.

Once you have created this voicemail contact you will be able to access your voicemail with ease by saying **Call voicemail**. Saying this will cause your device to ring the voicemail number, while on this call, you will likely need to use the dial pad to select different options.

To do this, slowly slide your finger around the touchscreen, and when you hear the number you want lift your finger off the screen to select it. More information on how to use the dial pad and other features of phone calls are detailed in the **Phone calls, making, answering and returning them** section of the user guide.

If you ask Pocket to **Call voicemail** when there is no existing voicemail contact, your device will tell you that this is the case, and give you a brief set of instructions on how to set up your voicemail. So if you are not sure if you have set up your voicemail contact you can always try this out.

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# **Using Tones While on a Call**

When you call some organisations, they will have a voice menu system that requires you to choose options by selecting numbers from a key pad. The instructions on how to use the key pad are as follows:

When you make a call to an organisation that asks you to press a number, you can use the touchscreen to do this. To use the dial pad, slide your finger slowly around the screen, your device will read out the option under your finger. When you hear the number you want to input, lift your finger off the touch screen to select it.

Please note that the dial pad is not the only thing displayed on the touch screen, there are other buttons which allow you to do things such as toggle on or off speaker mode, toggle on and off the microphone, hang up the call, and more. For more information on calls please refer to the **Phone calls** section of the user guide.

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# Messages

Pocket can send and receive text messages.

#### Sending a Text Message by using your Voice

- To send a text to a contact, say **Send text to James Bond**
- To send a text to a number, say Send a text to 0412 039 495

You will be asked to speak the message, that is, dictate it. Pocket will then replay it to you, and you will be asked if you want to send it.

You can reply to Pocket with either a **Yes** or **No**, or if you want to add another recipient for the message you can say **add** followed by a phone number, or the name of one of your contacts.

#### **Read and Respond to Text Message by using your Voice**

- To read texts say; **Read Messages**. Pocket will read you a numbered list of messages, and the first few words from each.
- Say **Next** to move on to the next five messages
- Choose the message to read from the list by saying its number and you will hear the whole text
- You will then be given a list of options of what to do next. To make your choice say one of the following:
- **reply** to reply
- **delete** to delete the message
- read again to get Pocket to repeat the message
- list to get Pocket to list all the messages again

Back to the Main Menu

# **Working with Contacts**

#### Introduction

Pocket can create and manage contacts in a variety of ways, creating contacts makes using the phone and messaging capabilities easier. At this time Pocket only stores names and telephone numbers, not addresses or other information.

#### **Creating Contacts by Voice**

To create new contacts using your voice you will need to:

- Say New contact , Add contact or Create contact .
- You will be prompted to say the name and then the number of the new contact.
- When you are more accustomed with this feature you could say something like **New contact James bond 1 2 3 4 5 6 7** all at once.

#### **Creating Contacts from calls made or received**

You can create contacts using your call log by:

- First, access your call log by saying **recent calls**
- Next, choose which call you would like to save a contact for, by choosing the number it was listed as in the call log.
- Next say **Add contact** . You will then be asked to choose a name for the new contact.

#### **Creating Contacts using the Customer Portal**

In Your Pocket has an online portal where you can access and edit your contact list using a computer. To use this portal you will need to log in to an account specific to you, in order to get your login details you will need to:

- Say Whats my Portal Login to get your login details
- Then go the the website portal.InYourPocket.net spelt and use the login details which Pocket gave you.

Some people find this process a bit complicated, but dont worry Pocket will walk you through how to set up your login when you ask for your details.

#### **Finding Contacts**

Pocket can keep a list of contacts for you. In order to access these contacts you will need to:

- Say **List Contacts** or say **List contacts for James**. Pocket will respectively read either all contacts, or contacts with the name James.
- Next choose the contact you want from the numbered list. Pocket will then list a series of options regarding the contact such as calling or editing the contact.
- Choose what you want to do and follow the instructions Pocket gives you after that

#### **Changing Contact Details**

You can edit your existing contacts by following these steps:

- Firstly access your contacts list by saying List Contacts
- Next select a Contact and say change name or change number .
- Pocket will give you instructions on how to change these features. If you can not get it right, say **keyboard** to bring up the onscreen keyboard and try using this.

Alternatively you can also edit your contacts using the portal website.

#### **Making assistance contacts**

Using Pocket you can create assistance contacts. Assistance contacts will be contacted, and told you are in need of assistance in the event of an emergency, when you make an assistance

call by saying Make assistance call .

To create an assistance contact, you will have to create a contact as normal, but name the contact **assistance** followed by the name of the person. For example, you could create a contact named **Assistance Nick**. Alternatively, if you want to make an existing contact into an assistance contact, you will need to rename the contact, so that the name is preceded by the word **assistance**.

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# Books

Pocket comes with bundled access to over 100

• <u>Book libraries</u>

#### **Getting Started on Books**

You can get started reading a book by saying **read me a book** or **What books do you have?** or **List books** . Pocket will list all the available book libraries and you can select from the list by number.

Once you have chosen a book source, Pocket will list books from that source, giving you five at a time. You can select a book from this list by number, or at the end of a list of five books say **next** to be given the next list of five books. You can also jump around the list by larger numbers of items by saying **jump forward 30** or **jump back 12** and so on.

#### **Recent books function**

The recent books option allows you to choose from a list of books that you have recently been reading, without having to search for them again. To get to this list you can say, **Go to my recent books** or you can select number one from the book sources list. When you select a book from the recent books list, Pocket will continue reading it at the same place that you were up to. To delete books from your recent list first say **go to my recent books** then if you want to delete the third book say **delete number 3**. To delete the rest of your book list from the 4th item say **delete rest from number 4**.

#### **Searching for Books**

The best way to use the book catalogue is to search by author, with title or about topic. Once you have chosen a book source, the best way to use the book catalogue is to search by author, with title or about topic. For instance you can say **Find books by Jane Austen** or **Search for books with title Pride and Prejudice** or **Find books about Christmas** .You do not have to

leave the book that you are currently reading to do a search for another book from the same book source. For example, you might be in the middle of a chapter of Jane Eyre, and decide to do a search for another book. Just say **Find books titled Great Expectations** and Pocket will conduct that search for you straight away.

When choosing a book, you can select from a list by number. Just say, **Number 1** or **The last one** or **The third one** . You can also interrupt a listing and say **That one** or **Yes** .

Once you have selected a book your device will prompt you to say **play** or **add to bookshelf** . You can interrupt the synopsis at any time and say **play** to start reading the book.

Once Pocket has given you a list you can also ask it to jump to items within the list. For example, you could say **next starting with B** and Pocket will jump to the next item in the list starting with the letter B. You could also say something like **next containing ocean** to jump to the next item in the list which contains the word ocean.

Alternatively if you have not yet chosen a book source, you can include one in your search phrase, for example you could say **Find Librevox books by Charles Dickens** .

#### Pause, Stop, Repeat and Continue.

When reading a book you can say, **pause** or **stop** to pause the book, and then say **Continue** or **Resume** to resume where you stopped.

You can also pause the book by holding down the talk button for two seconds. You will hear a small, tish, sound to signal that Pocket has now paused. To resume, hold the talk button for two seconds, you will hear the same sound again to signal that Pocket has now unpaused.

If you would like Pocket to repeat something that it just said, you can say **repeat** or **say that again** and Pocket will repeat the last thing it said, or start reading the current article from the beginning again.

Saying continue is also very useful. If you have been listening to a book and then you put Pocket down for a while, when you return you can simply say, **Continue** and Pocket will start again where it left off. However, if you leave Pocket for too long, It will eventually forget what it was doing. If this happens, it will let you know that there is nothing to continue.

Note that when Pocket resumes reading a book after being paused or when you say continue, it will start from the beginning of the current sentence so that you retain your reading context.

#### Jump Back, Jump Forward, and Go Back

A very handy feature to learn is the jump feature. It is necessary to note that this feature changes slightly depending on what you are reading

While reading an e-book (which is a text based book read out by Pocket), if you say **Jump back 5** Pocket will take you back 5 sentences. If you say **Jump forward 8** It will take you forward 8 sentences, and so on.

While listening to an audio book you can jump backward and forward by minutes. For example, to jump back by ten minutes say **jump back ten**. Or to jump forward by four minutes you would say, **jump forward four**. Note that you do not need to say minutes at the end.

If you wish to browse the sections of a book, and return to where you were reading in a particular section, you can say **Go back**, to go back a section and read from where you left off. Also, if you make a mistake in your choice of book saying **Go back** allows you to return to your previous list without having to start your search again.

You can also check your position in any book you are reading. First say **stop** to pause the book, and then say **position**, or **where am I?** or **describe.** In Your Pocket will respond to this with a detailed statement about your position in the book. From this point you can use any other commands related to book reading, such as jumping backwards or forwards through the book, moving between sections, hearing the table of contents, and more.

We recommend interacting with books in this sequence, by first pausing, then asking for your position in the book, and then proceeding with any other book related commands.

#### Navigating with the table of contents

You can also navigate directly through the book by using the table of contents, to do this say **contents** or **list contents**. Your device will list the contents of the book, you can then decide if you would like to play the book starting from one of the sections listed, or, if you would like to explore one of these sections further by getting a list of its subsections.

For example a table of contents may say:

- One, Part one
- Two, Part two
- Three, Part three

In this example you could choose to start listening from the beginning of part one by saying **play number one**. Alternatively you could listen to the breakdown of part one by saying **number one**, your device will then list any chapters or other subsections part one contains. You can continue traversing through the table of contents in this way, going down a level into more specific sections of the book each time. At any point in time during this traversal you can choose to start listening to a section listed by saying **play** followed by the number it is listed as. When you reach the lowest level of the book your device will say **no further breakdown for this part** and will take you back to the list of sections you just heard.

At any point in time you can also go back to the previous level / list of sections you just heard by saying **go back** 

#### **Navigating Sections**

All books are divided into sections for easy reference. To hear a list of sections you can say **Section index** or **List sections** or **What sections do you have?** Pocket will list the sections of the book in groups of five, and you can select from the list by number, or by interrupting the listing and saying **That one**.

For e-Books, the first one or more sections of the book comprise all the publishing information and other introductory content found at the start of a book. Pocket will assume that you do not want to hear all that, and it will automatically start reading your book at the section that contains the main text of the book. Section two is often the start of the main text or first chapter of the book, and the sections after that are the subsequent chapters. If you would like to hear the introductory information say **Go to section one** or **Previous section** .

Sometimes the introductory content might take more than one section to cover. It can be difficult to find where the book actually starts, so if Pocket gets it wrong, just say, **next section** to move forward until you find the section you want to begin reading.

Please note that section numbers will generally not coincide with chapter numbers. However, you can still ask for, **Next chapter** and Pocket will interpret this as you wanting to move to the next section.

Pocket will continue to read the book section by section. To jump around between the sections you can interrupt the book at any time and say **Next section** or **Previous section** or **Go to section 5**. Please note that if you change sections, Pocket will begin reading that section at the start again.

To help you know where you are in the book, Pocket will also announce what percentage of the book you are up to at regular intervals.

Pocket keeps track of where you are up to in each book. So if you start a new book without finishing a previous book, when you come back to the previous book, It will begin reading where we were up to last time.

If you are reading a book and would like to go back to the beginning, you can say **reset the book** and it will start the book all over again. Resetting a book is useful if you are sharing the device with others, and you want to read the same book that someone else has already read.

If you are listening to a section and would like to hear it again from the start, just ask for it again. For instance if you are listening to Section 3 say **Go to Section 3** and I will start reading that section from the start.

#### **Browsing books using the Portal**

You can also see what books are available using the user portal. To do this you will need to go to the web site portal.realsam.co.uk , log in to your account, and select the Catalogue Browsing button.

On this web page you will find three sections for browsing; books, radio stations and podcasts. With books being the first on the web page. In the books section you can choose to browse all books, or search by Title, Author, Description or all of these fields.

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# **Book Libraries**

#### **Selecting a Library**

When searching for a book, Pocket defaults to the last library you used, however it will offer you other options if its search comes up empty. If you have never read a book, Pocket will offer you all libraries.

To Select a library, use the word **from** . For example you could say List Books about Magic **from** Torch Trust.

#### **RNIB** Library

The RNIB library is the largest audio library in the UK for visually impaired people and is included by default. You sign up for access to it when you sign up for In Your Pocket.

#### **Calibre Audio Library**

You can read books from Calibre on Pocket. Calibre is an audio library of unabridged books for children and adults who have a print disability. There is a one-off joining fee of £35. Call Calibre on 01296 432339 or visit www.calibre.org.uk to join. The first time you select a Calibre book you will be asked for your 6 character Calibre ID. You will then be asked for your password. This will be the surname you gave to Calibre.

Only 40 books at a time are listed, but you can find more by refining your search.

#### **Torch Trust**

You can read Christian literature from the Torch Trust for free, however the first time you select from their library, you will be asked to accept their Terms & Conditions which includes passing on your name, email address and postcode.

#### **Project Gutenberg and Librevox**

Books from these libraries are in the public domain & are included by default on In Your Pocket. They may have lower quality audio recordings, a mixture of narrators or be in text format & be converted to speech.

#### **Your Personal List**

The first source offered is your personal list of recently chosen books. The recent books option allows you to choose from a list of books that you have recently been reading, without having to search for them again. To get to this list you can say, **Go to my recent books**, or you can select number one from the book sources list. When you select a book from the recent books list, Pocket will continue reading it at the same place that we were up to.

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### Newspapers

#### Introduction

Pocket has many different newspapers available for you from the RNIB Newsagent List. Each newspaper has some sections and each section consists of many articles. Newspapers come in a single daily edition, whereas news feeds such as The Conversation are updated regularly throughout the day, so there are often new articles available, with the most recent articles appearing first on the list.

#### **Finding a Newspaper**

To hear a list of all the available newspapers you can say **Which newspapers do you have?** or **Choose a newspaper**.

There are many newspapers to choose from, you can jump ahead or back through the list of newspapers by saying **Jump forward 8** or **Jump back 5**.

In order to make searching for your desired newspaper easier you can now say **Next starting with A** to search for the next newspaper in the list starting with the letter A. You can also say **Next containing music** to skip to the next newspaper which has the word music in the title.

To hear a particular newspaper you can say **Read me The Independent** or **Go to The Guardian** .

#### **Choosing a Section of the Newspaper**

Once you have chosen a newspaper you can also choose a section of that paper by saying **What sections do you have** or **Go to the sections** .

- To read a particular section such as sport say, **Read the sport section** .
- To stop reading and move to the next section say, **Skip this section** or **Next section**
- To go to a specific section, say, Go to the health section in The Conversation .
- To go straight to a section of a particular newspaper you can say, **Read me the sports** section of the Times , or, Go to the education section of the Conversation .

#### **Finding and Reading Articles**

Articles are listed as headlines which you read like any other list. When you have finished an article you can say, **Next** for the next article or **Read headlines** and choose another article from the list. To re-read the paper say, **Reset the paper** or **Reset the Daily Mail** using the title.

To read about a particular topic say, **Find articles about London Housing** or **Search for articles about Big Ben**. If there are any articles they will be presented in a list called The Search Section. When you have read an article from this say, **Go back** once or twice to get back the search section for more unread articles on the topic.

To move forward in an article, say, **Jump forward three** to jump forwards 3 sentences. To move two sentences back say, **Jump backward two**.

#### Setting up Favourite Newspapers

You can get to your favourite newspapers by subscribing to them. When you are reading a favourite newspaper say, **Subscribe** . Say, **Yes** or **No** when asked to confirm. To get to your favourite newspapers say, **My newspapers** .

#### **Automatic Read for Newspapers**

This is a great feature where Pocket can read you a newspaper or magazine continuously, without waiting for your input in between each article.

When you have chosen a newspaper or magazine, or have started to listen to an article, press the talk button and say, **Automatic Read** or **Auto Read** or **Automatic Reading** . You will

know that you have started Automatic Read when Pocket responds with **Reading All** so if you do not hear that, try again.

When using Auto Read you can skip an article by pushing the talk button and saying **Next**, this command will not cancel Auto Read. You also will not cancel auto read if you pause and unpause, but other interactions, such as changing newspapers or magazines or listening to podcasts, will cancel automatic read, and you will have to ask Pocket to start it again.

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# Magazines

#### Introduction

Pocket has many different magazines available for you from the RNIB Newsagent List. Each magazine has some sections and each section consists of many articles. Magazines come in regular editions. You are able to hear the latest edition on In Your Pocket. Each magazine has some sections and each section consists of several articles.

#### Finding a Magazine

To hear a list of all the available magazines you can say, **Which magazines do you have?** or **Choose a magazine** .

To hear a particular magazine you can say, **Read me BBC Good Food**, or, **Go to British Medical Journal**. Pocket will automatically start from the first section of that magazine and will provide you with a list of five article headlines to choose from.

There are many magazines to choose from. You can jump ahead or back through the list of magazines by saying **Jump forward 8** or **Jump back 5**.

There are a very large number of magazines available, so in order to make searching for your desired magazine easier, you can now say **Next starting with A** to search for the next magazines in the list starting with the letter M, or **Next containing music** to skip to the next magazine which has the word music in it's title.

#### **Choosing a Section of the Magazine**

Once you have chosen a magazine you can also choose a section of it by saying **What sections do you have**, or **Go to the sections** ...

• To read a particular section such as sport say, **Read the sport section** .

- To stop reading and move to the next section say, Skip this section or Next section .
- To go straight to a section of a particular magazine you can say, **Read me the careers** section of the British Medical Journal , or, Go to the news section of The Economist

#### **Finding and Reading Articles**

Articles are listed as headlines which you read like any other list. When you have finished an article you can say, **Next** for the next article or **Read headlines** and choose another article from the list. To re-read the magazine say, **Reset the Magazine** or **Reset the British Medical Journal**.

To read about a particular topic say, **Find articles about London Housing** or **Search for articles about Big Ben**. Articles if there are any will be presented in a list called The Search Section. When you have read an article from this say, **Go back once** or **Go back twice** to get back the search section for more unread articles on the topic.

To move forward in an article, say, **Jump forward three** . To move backward say, **Jump backward two** .

#### **Setting up Favourite Magazines**

You can get to your favourite Magazines by subscribing to them. When you are reading a favourite Magazine say, **Subscribe** . Say, **Yes** or **No** when asked to confirm. To get to your favourite Magazines say, **My Magazines** .

#### **Automatic Read for Magazines**

This is a great feature where Pocket can read you a magazine continuously, without waiting for your input in between each article.

Once you have accessed a magazine, or have started to listen to an article, press the talk button and say, **Automatic Read** or **Auto Read** or **Automatic Reading**. You will know that you have started Automatic Read when Pocket says **Reading All**, so, if you do not hear that, please try again.

When using Auto Read you can skip an article by pushing the talk button and saying **Next**, this command will not cancel Auto Read. You also will not cancel auto read if you pause and unpause, but other interactions, such as changing Magazines or magazines or listening to podcasts, will cancel automatic read, and you will have to ask Pocket to start it again.

#### A Note about the types of Magazines

These instructions are specific to e-text magazines, that Pocket reads to you in your chosen voice. R N I B also offers human read audio magazines, and these are available as podcasts. You can access these by saying, **find podcasts from Newsagent**, which will present you with a list of podcast titles corresponding to the magazines that are being read. Back to the Main Menu

# Podcasts

#### Introduction

Pocket has many sources of podcasts for you, including the BBC, Australias ABC, CBC from Canada, NPR from the USA, radio NZ, Ted Talks Audio and RNIB. Each source has many programs, and each program has several episodes.

#### **Finding a podcast**

To hear a list of all the available podcast sources you can say, **Play me a podcast**, or, **Listen to podcasts**, or, **List the podcasts**, or, **What podcasts do you have?** 

You can go straight to a podcast source by saying **Play me podcasts from NPR** , or, **Find podcasts from BBC** .

Once you have chosen a podcast source, Pocket will list the podcast programs from that source in alphabetical order, giving you five at a time. At the end of a list of five programs say, **next** to be given the next list of five programs. You can also jump around the list by larger numbers of items by saying, **jump forward thirty**, or, **jump back twelve**.

You can also search for topics by saying, **find podcasts about black holes** or, **search for podcasts on South Africa** .To search for a particular program say, **Play me Friday Night Comedy**, or, **Play me The Archers**. You can restrict your search to a particular source by saying, **search for podcasts from BBC about David Cameron**, or, **play me the science show from ABC**.

#### **Selecting a Podcast**

When choosing podcasts Pocket will present you with a list in a similar way to newspapers. You can select one by saying, **Number 1**, or, **The last one**, or, **The third one**.

You can also interrupt the listing at the item you want. Just press the talk button and say, **That one** , or, **Yes** .

#### **Subscribing to Podcasts**

In Your Pocket has a handy feature that allows you to create a list of podcasts by subscribing to them so that you can find your favourite podcasts quickly and easily, without having to repeatedly search for them. To do this, first choose a podcast and then say, **subscribe**. Your favourite podcasts will then appear on a list called, my podcasts. Just say **go to my podcasts** to bring up this list.

#### **Browsing podcasts using the Portal**

You can also see what podcasts are available using the user portal. To do this you will need to go to the web site portal.inyourpocket.net , log in to your account, and select the Catalogue Browsing button.

On this web page you will find three sections for browsing; books, radio stations and podcasts. With pocasts being the lowest on the web page. In the podcasts section you can choose to browse all podcast programs, or search by Episode title, Episode description, Program name or all of these fields.

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# **Internet Radio**

#### Introduction

Pocket has many radio stations readily available for you to tune in to, these radio stations are live and come from various online sources.

#### **Finding a Radio Station**

To listen to radio Say, **Listen to radio** or **list radios** or **Play radio stations** . Radio is the important word to use. To listen to stations from a particular area say, **Listen to radios in Essex** . To listen to stations broadcasting particular topics say, **Listen to radio stations about sport** or **Listen to radio stations About folk music** .

Stations will be presented in a list, first those stations with a number as part of the title, then the rest alphabetically. There are a very large number of radio stations available, so in order to make searching for your desired radio station easier you can now say, **Next starting with A**, to search for the next radio in the list starting with the letter A, or **Next containing music**, to skip to the next radio station which has the word music in its title. You can also jump around

the list by larger numbers of items by saying, **jump forward 30**, or, **jump back 12**, and so on.

To choose a particular station say, **Listen to radio BBC Radio 2** or **Listen to Radio classic FM** or **Listen to premier Christian Radio** , then choose from the list.

#### **Playing Favourites**

To choose a station as a favourite, when you are listening to it say, **Subscribe**. You will be asked to confirm this, say, **Yes** or **No**. To get your list of favourites say, **List favourite radios** or **Listen to favourite radio stations**. Select whichever one you want from the list. To remove it from your favourites, choose the number from the list and say, **Unsubscribe**. You will be asked to confirm.

#### **Important Notes**

Internet Radio streams to the device over the internet, you do not need an antenna. However if you are not using Wifi, your 3Gb per month allowance will be quickly used up.

Internet radio stations do also tend to drop out, so if there is one that you particularly want, please get in touch with the In Your Pocket team.

#### **Browsing radio stations using the Portal**

You can also see what radio stations are available using the user portal. To do this you will need to go to the web site portal.inyourpocket.net , log in to your account, and select the Catalogue Browsing button.

On this web page you will find three sections for browsing; books, radio stations and podcasts. With radio stations being the second on the web page. In the radio stations section you can choose to browse all radio stations, or search by Title, Location, Genre or all of these fields.

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# Weather Forecasts

Pocket can now report the weather all around The United Kingdom and the world. Using its inbuilt GPS to determine the weather in your current location.

To hear weather information you can say

- What is the weather?
- What is the temperature?
- Or for a long term forecast you can say, what is the forecast? .

You can also ask about other locations, such as **what is the weather in Geneva** or **what is the forecast for London** or **what is the temperature in Brussels** .

Pocket looks up the weather at Open Weather.

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# Time

Pocket knows the time where you are and the current time around the world. To find out the time in your location or around the world:

- Just Say **What is the Time?** to know the time and date locally.
- Just say **What is the time in Boston** or another city, to know the time and date there.

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# Reminders

You can also use Pocket to set reminders.

#### **Setting reminders**

To set a reminder, say **Remind me in 20 minutes to turn off the oven** or **Remind me in 1 hour to turn off the oven**. After the amount of time you specified has passed, Pocket will say **turn off the oven** every 10 seconds for 5 minutes. To turn off the reminder once it has gone off press any button on your device. You can also set a general reminder by saying **remind me in 90 minutes** and Pocket will make a ringing sound once 90 minutes has passed.

#### **Cancelling and listing previously set reminders**

You can check which reminders you have previously set by saying **list reminders**, Pocket will then list out all your set reminders. If you wish to you can then select a reminder from this list to cancel it.

#### **Important notes**

At this time it is not possible to mix hours and minutes in reminders, meaning that if you want to set a reminder for an hour and 30 minutes, you will instead have to set an alarm for 90 minutes. Similarly it is not currently possible to ask for half hours only full hours, if you need to set a reminder with fractions of an hour you will have to convert this time into minutes.

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# Magnifier

The Magnifier feature allows you to capture images of your surroundings using your device. The magnifier can then assist you in enhancing or enlarging the image, or it can be used to identify objects or read text within the image.

#### Capturing an image

To begin using the magnifier, say **start magnifier** or **magnifier**. The magnifier uses your camera, which is located on the back of your device. You will need to point the camera at the object that you want to magnify or inspect. While holding your camera towards the object of interest, you can slide your finger around the screen slowly to find buttons. When your finger moves onto a button the function will be announced and when you lift your finger off the screen, the option that was just announced will be selected. For instance you can:

- Touch the screen to focus the image that you want to see
- Turn the camera flash on or off by pressing the flash button, which will be loacted near the top left corner of your touch screen
- Zoom in by pressing the plus button, which will be located on the bottom left corner of your touch screen
- Zoom out by pressing the minus button, which will be located on the bottom right corner of your touch screen
- Importantly, you can capture an image by pressing the freeze button, which will be located in the middle at the bottom of your touch screen

If you are unhappy with the image you have captured and want to take a new one, you can press the Unfreeze button, which will be located in the same position as the freeze button was, in the middle at the bottom of your touch screen.

Once you have captured an image, you can use the magnifier to enhance the image, identify objects within the image, and read text within the image. These functions will be discussed in the other sections of this article.

When you want to stop using the magnifier, press the Exit button which will be located near the top right corner of your touchscreen.

#### Editing the image

Once you have captured an image you can enhance it in various ways, to do this you will need to access the menu, which will be located near the top left corner of your touch screen. You can slowly slide your finger up and down this menu to hear the different options, and lift your finger off to select one. Some examples of these options are:

- Changing the contrast of the image
- Changing the brightness of the image
- Inverting the colours in the image
- Converting the image to a blue-yellow colour scheme
- And more

You can also zoom in and zoom out of the image using the plus and minus buttons discussed in the **capturing an image** section. Additionally you can pan the magnified image around with your finger to focus on the part that you want.

If you want to capture another image, press the Unfreeze button, which will be located in the same position as the freeze button was, in the middle at the bottom of your touch screen.

When you want to stop using the magnifier, press the Exit button which will be located near the top right corner of your touchscreen.

Please note that none of the images captured using the magnifier are saved.

#### Identifying objects and reading text in an image

After capturing an image, the magnifier function can help you to identify objects or read text within your captured image.

To use these features you will need to press the action button, this will be located near the top in the middle of your touchscreen. Once you have done this a small menu of actions will appear on your touchscreen in the same location, you can slowly move your finger up and down this menu and select one of the following options:

- **Hide** , which will close the actions menu.
- **Text recognition**, which will cause your device to process your image and read out any text present in it to you, to pause or unpause the reading of the text you can tap the touchscreen once.
- **Detect object**, which will cause your device to process your image and then list aloud any objects which it identifies in the image.

Please note that none of the images captured using the magnifier are saved.

When you want to stop using the magnifier, press the Exit button which will be located near the top right corner of your touchscreen.

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# **Assistance Button**

#### **Position of assistance button**

This is the assistance button. When you click this button three times, Pocket will send a text message to all of your assistance contacts, and call the first one. The text message that Pocket send, says that you have pressed the assistance button, and it includes the GPS coordinates and the street address of your current location.

#### **Assistance Contact**

Creating assistance contacts is the same as creating normal contacts, but the contact name must start with the word, assistance. For example, you could say **add contact Assistance Batman, 0 7 1 2 3, 4 5 6, 7 8 9** if you wanted to notify Batman every time you triple click the assistance button. Alternatively, you could say **add contact Assistance Alice** if you have a friend or carer named Alice that you would like to be able to notify if you need assistance. If you have more than one assistance contact, then Pocket will send text messages to all of them, but Pocket will only call the first one.

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# **Assistance Calls**

Using Pocket you can set up contacts who will be alerted in the case of an emergency. To alert your device to an emergency, make an assistance call by saying **make assistance call** 

#### **Making assistance contacts**

Assistance contacts are contacts which will be called or texted, and told you are in need of assistance, in the event of an emergency when you make an assistance call.

To create an assistance contact, you will have to create a contact as normal, but name the contact **assistance** followed by the name of the person. For example, you could create a contact named **Assistance Nick** . Alternatively, if you want to make an existing contact into

an assistance contact, you will need to rename the contact, so that the persons name is preceeded by the word **assistance** .

#### **Making assistance calls**

You can use Pocket to make assistance calls. Assistance calls can be made in the event of an emergency. Making an assistance call will cause Pocket to text your assistance contacts, and let them know you are in need of assistance. Pocket will additionally call the first assistance contact in your contact list, the contact list is ordered alphabetically. To make an assistance call, say **make assistance call**.

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# Be My Eyes

#### Introduction

Be My Eyes is an organization that connects blind and low-vision people with sighted volunteers for visual assistance through a live video call.

#### Setting up a Be My Eyes account

In order to use Be My Eyes and start a call with a sighted individual, you will first need to set up an account. This process may seem daunting but Pocket will do most of the work for you, so do not worry.

First of all you will need to say **Be My Eyes**. Once you have done this Pocket will connect to Be My Eyes and ask you to review the terms and conditions of usage.

If you agree to the terms and conditions, Pocket will start up Be My Eyes and complete your registration. This registration can sometimes take a while so you might have to wait for a few minutes before you can make a call.

#### Using Be My Eyes

To use the Be My Eyes function once your account has been set up say **Be My Eyes**. Pocket will take a few seconds, and then tell you that it is calling the first available volunteer. If you decide that you do not want to make the call press the talk button to cancel.

Once the call has started you will be able to talk with the volunteer on the other end of the line. This volunteer will be using the camera on the back of your device to see, so it is

important that you are holding your device correctly. To do this make sure the screen side of your device is facing you, with the lanyard at the top, and ensure your fingers are not covering the camera lens.

When you want to end the call, press the talk button.

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# Orientation

Pocket can tell you your current location.

Just say, **Where am I?** and Pocket will give you the closest street address, as well as the nearest cross street. If the location does not sound very accurate, then try again, as it sometimes takes a while to have a detailed conversation with all the GPS satellites whizzing overhead. Note that this works best when you are outside, so that Pocket can connect to as many satellites as possible.

If you are inside when you ask, Pocket will generally have a guess, but the location details may not be entirely accurate. Then again, if you are inside, you probably have a better idea of your address than Pocket.

You can also ask Pocket **what is around here?** or **what is nearby?** or **local points of interest** and it will give you some points of interest near to your current location.

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# **Outdoor** Location

Pocket's outdoor location function allows you to set names for locations while you are outdoors, such as your local grocery store or a friend's house. When this function is on, it will also tell you when you are close to any of your set locations.

#### Setting a name for a location

To start the outdoor location function say **start locations** . The first time you do this you will have to accept the terms and conditons.

Once outdoor location has started you may label your current location however you like. For example, if you were in your home you could say **label location as home**, or if you were at your grocery store you could say **label location as grocery store**. The next time you are nearby these places, and outdoor locations is on, Pocket will let you know that they are nearby.

Once you are done setting locations or navigating say **stop locations** .

#### **Managing you locations**

You can edit your set locations by saying **list locations**, Pocket will then read out the names of your locations and ask you to select one. Once you have selected a location you will be able to:

- delete the location
- change the location name

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# **FAQ For Real SAM on Smart Speaker**

Here are a few articles to help you get started using your smart speaker

- <u>Setting Up Speaker</u>
- <u>Phrases To Use</u>
- <u>Accessing RealSam</u>
- Interacting with RealSam using a Google Speaker
- Interacting with RealSam using an Amazon Alexa Speaker
- <u>Audio Control On Google Home</u>
- <u>Audio Control On Alexa</u>

# **Setting Up Speaker**

# The assistant app asks me to do "voice matching" or "to train the speaker to recognize your voice". Should I do it?

Yes, this is essential, since it allows your speaker to recognize you and enable your Real Sam account.

# **Getting Further Help**

You can call our office during office hours on **0333 772 7708**. The team there will assist you with using the device, or try and solve the problem if it appears to be with the device or software.

If after hours, you can email our team on helpline@realsam.co.uk

To report a bug, you can say **Feedback** which sends a message to our tech support team. However this will not generate the same immediate support that wou will get by ringing our helpline.

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# Tips

This article covers a number of tips we have in regards to using In Your Pocket.

#### Privacy

You may wish to configure WIFI whilst wearing a headset connected to Pocket, if you have concerns about privacy and your WIFI password.

#### **Battery Management**

Pocket can be left charging all day without damaging it. You may prefer to charge Pocket whilst relaxing and listening to a book or music. Note that having the screen at its brightest setting, uses battery more quickly.

#### Using the screen lock function on your device

The screen lock function is a handy function which can allow you to **lock** your device. When you lock your device you will be unable to press the talk button or use the touch screen. This is useful when putting your device in a pocket or a bag, or in other situations where the talk button may inadvertently be pressed.

To lock your device, hold down the lock button for approximately 3 seconds, after which Pocket should tell you it is **Locked**. You will be unable to press the talk buttons or use the touch screen, but you will be able to change the volume using the volume button. To unlock your device, repeat the same process by holding down the lock button for a few seconds, your device should then tell you it is **Unlocked**, and you will now be able to use Pocket as normal.

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# Troubleshooting

This article covers a number of problems that you may experience and how to deal with them.

#### **Pocket Not Responding**

If your In Your Pocket device is not responding when you press the talk button, it is possible that your device is locked. To try unlocking your device hold down the lock button for approximately 3 seconds, if you device was locked it should now say **unlocked**. If this happens you should now be able to press the talk button.

If your In Your Pocket is still not responding you may need to force reboot your device, to do this hold down both the lock button and the volume down button for approximately 25 seconds, then release it. This should cause your device to reboot itself. Wait for a minute or so to see if In Your Pocket starts up. If In Your Pocket has started up, you should now be able to press the talk button.

If this does not work, it is possible that your device is out of battery. Try plugging your device in to the charger, and charge it for at least an hour. Then unplug the device from the charger and try turning it on by holding down the lock button for a few seconds. Wait for a minute or so to see if Pocket starts up.

# Pocket is not connected to a mobile phone network and WIFI gets disabled

If you find yourself in the situation where you have no mobile phone access and WIFI gets disabled, you cannot enable WIFI as Pocket cant process the instruction. You can however reboot the device or use the onscreen menu to configure WIFI, which immediately enables it. You can then cancel the configuration process, once it tells you its enabled.

#### How Else can I get Help?

If you are still having problems with your In Your Pocket device or service after trying these techniques, then please call the In Your Pocket Help Line.

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# Phrases to use for reading books

Some useful phrases for reading books are:

- Books
- Recent books
- Bookshelf
- Find books with title...

- Add to bookshelf
- Find books read by ...
- Find books about the moon, of genre science fiction
- Find books by Dr. Suess about cats
- Jump back 20 seconds
- Jump forwards 5 minutes
- Describe
- Contents
- List Contents
- Next
- Next chapter
- Previous section
- Set level to ...
- Play slower
- Set default play speed to fast

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